

Agenda
Town Council Regular Meeting
Wednesday, January 06, 2021 at 8:00 AM
Via GoToMeeting Teleconference

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1. Pledge
2. Visitors
3. Approval of Minutes – December 16, 2020
4. Appointments/Reappointments
Appointment
Dennis Parker (U) Historic District Commission for a term until 6/30/2024
5. Senior Resource Advisory Committee Recommendation
6. Authorization to receive funds from the State of Connecticut for reimbursement of COVID-19 related expenditures
7. Authorize and direct the Town Manager to sign a 6 month lease agreement with the Adam Stanton House, Inc.
8. Chairman's Report
9. Town Manager's Report
10. Town Council Committee Liaison Reports
11. Executive Session per CGS 1-200 (6)(D), Real Estate
12. Adjourn

Mary Schettino

From: Parker, Dennis W <DPARKER5@travelers.com>
Sent: Tuesday, December 8, 2020 6:41 PM
To: Mary Schettino
Subject: FW: Online Form Submittal: Application Form for Boards & Commissions

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Saturday, December 05, 2020 9:04 PM
To: Parker, Dennis W <DPARKER5@travelers.com>
Subject: [External] Online Form Submittal: Application Form for Boards & Commissions

*****External Sender - Please Exercise Caution*****

Application Form for Boards & Commissions

Select the Board, Commission, or Committee applying for
Historic District Commission

Personal Information

First Name	dennis
Last Name	parker
Address1	17 liberty street
Address2	<i>Field not completed.</i>
City	clinton
State	ct
Zip	06413
Home Phone Number	860-669-4439
Business Address	300 windsor street
Business Phone Number	860-277-6206
Occupation	marine claims
Email Address	dparker5@travelers.com

Residency Information

Length of Residency in Clinton CT	25 plus yrs
Are you a registered voter	Yes
Party Affiliation	unaffiliated
Education	<i>Field not completed.</i>

Organization Membership Information

Are you currently serving on other Boards, Commissions, or Committees?	Yes
If yes, which	harbor comission
Have you served on a Board, Commission, or Committee before?	Yes
If yes, which	harbor comission
Please list organization memberships and positions held	<i>Field not completed.</i>
Please List Areas of Special Interest	<i>Field not completed.</i>
Please list any experience you might have that would be of relevant interest in the decision making progress.	<i>Field not completed.</i>

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**Senior Resource Advisory Committee
Recommendation
December 8, 2020**

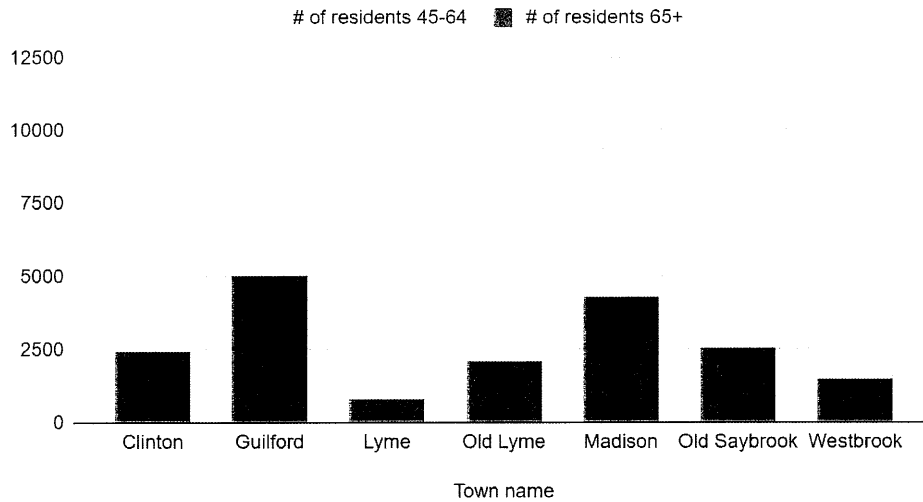
On August 10, 2020, the Town Council announced the following mission: The Senior Resources Advisory Committee (the "Committee") shall advise and recommend to the Town Council a business plan to implement an approach to delivering services and programs normally found in a municipal senior center – education, recreation, social services, and outreach programs. The Committee met with Karl Kilduff, Clinton Town Manager on September 8, 2020 to better understand the "Charges and Responsibilities" as established and approved by the Town Council. The Committee immediately began review of the research performed by the 2019 Clinton Senior Task Force, met with area senior center directors, and began its own investigation of senior services and programs. Members of the committee spoke individually with several local senior center directors, and benefited from Q&A committee meetings with Stan Mingione, Executive Director of Estuary Council of Seniors and Stephanie Gould, Director of Lyme's Senior Center. Courtney Burks, Director of Westbrook Senior Center shared several years worth of her budget and participation data. The Committee reviewed data and studies by the National Council on Aging and the National Institute of Senior Centers. The Committee sought input from CT Association of Senior Center Personnel with regard to job responsibilities related to senior center programming.

Research by The National Council on Aging shows that older adults who participate in senior center activities have higher levels of health, social interaction, and life satisfaction than their peers. This Committee desires a vibrant program to meet the social, intellectual and physical well-being of seniors and ultimately a physical center, not simply because we are the only shoreline town without a senior center, but because we recognize that a physical senior center becomes a community within a community. A physical senior center would serve as a congregate meal site, a centralized location for recreational programming, and a hub for information and referrals, assistance and support programs for Clinton's residents who are 55+ years old –connecting older adults to vital community services that can help them stay healthy and independent. There is evidence that participation in a senior center may prevent or delay the need for long term care services. (*A Study of New York City's Senior Centers, CSCS, February 2010*) A key component of this is a "Senior Center Director" who would serve as advocate and communication point person for Clinton's 55+ population. In the State of Connecticut, 47.4% of Senior Center Directors are also designated as Municipal Agent for the Elderly. This allows the statutory responsibilities of the Municipal Agent to be dovetailed with the other services being provided and communicated to the elderly population. According to The National Council on Aging, more than 60 percent of senior centers nationally are focal points for delivery of Older Americans Act services thereby providing access to multiple services in one place.

According to CTData and AdvanceCT (formerly the Connecticut Economic Resource Center) Clinton's 65+ population is comparable to adjacent shoreline towns which have their own physical senior center. Also of note because senior programming would be available to 55+, is the population which is currently 45 and older. If a

physical senior center becomes part of Clinton's 5 year plan, a substantial portion of the 45+ population would be potential participants at the center. Clinton and the American population is aging!

of residents 65+ and # of residents 45-64



Source: CERC Town Profiles 2019, data generated 1/16/20

Town (total population)	# of residents 45-64	# of residents 65+	% of population over 65	% of population over 45
Clinton (13,041)	4,271	2,447	19%	52%
Guilford (22,377)	7,099	5,023	22%	54%
Lyme (2,423)	785	784	32%	64%
Old Lyme (2,077)	2,608	2,077	28%	63%
Madison (18,247)	5,791	4,277	23%	55%
Old Saybrook (10,162)	3,353	2,530	25%	58%
Westbrook (6,927)	2,682	1,484	21%	60%

Source: CERC Town Profiles 2019, data generated 1/16/20

The Committee also investigated the level of participation of Clinton residents in the senior programming of some surrounding towns and found a consistent number of residents participating in programming outside of Clinton. The data set forth below is based on the last available, “pre-COVID” reported figures circa 2018-19 dependant on each town’s fiscal year parameters.

Town	Total Participants	Clinton Participants	% of Total
Guilford	<i>Info not available</i>	33	<i>Not known</i>
Madison	1,309	80	6.1%
Estuary - Old Saybrook	7,319	852	11.6%
Westbrook	6,746	891	13.2%
Valley Shore YMCA, Westbrook	<i>Info not available</i>	600	<i>Not known</i>

The data in this table clearly indicates that Clinton has seniors looking outside of Clinton for enriching experiences.

The Senior Resource Advisory Committee VISION for Seniors in Clinton:

With the start of the next fiscal year, hire a part-time Program Director, under the direct supervision and guidance of the Town Manager, who would work Monday through Friday, 9am to 12pm in an office in the Chamber of Commerce building. The position would immediately be responsible for the coordination and communication of existing programs within Clinton (for example the Henry Carter Hull Library, Park and Recreation building and Town Hall, seasonal bingo in conjunction with the Fire Department, Citizen’s Police Academy). The Director would be expected to develop additional social, educational, recreational, and cultural programs to suit the wide-based interests and needs of Clinton’s 55+ year old residents such as the following:

Type of Activity	Examples
Life-long learning	<ul style="list-style-type: none"> ● Discussion Groups ● Languages (French, Italian, Spanish, Etc). Perhaps In Connection With A Scheduled Trip ● Book Club ● Technology help - internet, cell phones, email

Health/Health Ed.	<ul style="list-style-type: none"> ● Safe Driving Courses ● Hot Meal Delivery Or Congregate Meals ● Transportation To Medical/Personal Care Appointments
Arts/Crafts	<ul style="list-style-type: none"> ● Oil Painting ● Knitting ● Sewing ● Wood Carving
Recreation	<ul style="list-style-type: none"> ● Pickleball ● Bocce (Seasonal) ● Billiards ● Ping Pong ● Board Games ● Mah Jongg ● Card Games (Bridge; Pinochle) ● Bingo ● Chorus ● Oldies Sing-a-long ● Guitar Lessons ● Line Dancing ● Ballroom Dance ● Community Garden ● Bird Watching
Fitness	<ul style="list-style-type: none"> ● Yoga ● Tai Chi ● Hula ● Aerobics
Special Events	<ul style="list-style-type: none"> ● Seasonally Themed Luncheons ● Star Gazing
Cultural Programs	<ul style="list-style-type: none"> ● “Armchair Travel To...” ● Musical Performances ● Dancing Performances
Trips	<ul style="list-style-type: none"> ● Day Trips ● Overnight Trips
Opportunities for Civic Engagement	<ul style="list-style-type: none"> ● Volunteering At Senior Center Or Around Town

The Director will be expected to network with local and state agencies and other area senior centers.

As interest and participation in Clinton’s programs measurably increases a physical

Senior Center should be created to consolidate and centralize the programming for Clinton's 55+ year old residents. This will depend on the successful establishment of programs and activities, maintaining quality community services through cost-effective, customer friendly service delivery, the response of the Clinton community to the offerings, and funding capacities in the Clinton budget.

ESSENTIAL JOB FUNCTIONS INCLUDE:

- Create a master calendar of existing and newly created programs
- Develop and distribute monthly newsletter, flyers, posters and displays to promote the programming in addition to quarterly articles for "Clinton Events" magazine
- Prepare and manage annual program budget including: reviewing invoices, disbursing funds, reviewing invoices
- Prepare monthly statistical, financial and informational reports to track growth of programming and participation
- Develop a supportive climate to encourage maximum involvement of participants in existing and newly created programs
- Recruit and coordinate volunteers
- Collaborate with other Clinton departments and organizations as needed to develop programs
- Comply with all proper safety procedures and regulations
- Travel on trips or find appropriate substitute

REQUIRED KNOWLEDGE, SKILLS, ABILITIES:

- General knowledge of the motivation, developmental needs and abilities of older adults with special emphasis on appropriate social and recreation activity needs
- Effective communication skills with older adults, volunteers and community groups
- Associates or bachelors in social work, or liberal arts. Five - seven years of professional experience in elder services, social work, gerontology or a similar setting. Five years direct experience working with seniors and coordinating/managing delivery of programming, social services and outreach.

The Committee recognizes that despite participation at other town senior centers, there are still many of Clinton's 55+ population who cannot readily drive to get to other town's senior centers. And furthermore, many cannot financially afford to participate in private social clubs or activities. A vibrant physical senior center would enrich that population's life and add value to our greater Clinton community. The success of Clinton's senior programming will depend largely on the knowledge and ability of its Director.

The Committee also recognizes that we are in unprecedented circumstances because of the COVID pandemic. Budgets are uncertain and, at the time of this writing, seniors can not safely gather in person. It remains important that in anticipation of a resolution to the COVID pandemic, Clinton hire a person now and the work detailed above begin in earnest to identify and develop programs and services that support wellness, independence and quality of life for Clinton's seniors.

This Committee also requests that, similar to many other Connecticut municipalities, the Clinton Town Council create a formal committee or commission such as a "Senior Services Commission" to serve as an advisory group which would assist the Town staff in the development, initiation, coordination, and implementation of programs and services for senior residents and continue to advocate on behalf of Clinton's senior residents. Additionally, the Committee requests that as planning begins for the 2022-2023 budget, the Senior Services Commission works with the Director to conduct a survey measuring Clinton seniors' interests and needs based on the new and existing programs and activities aimed at seniors in and around Clinton. At that time, such a survey would hopefully be based on a large sample of Clinton seniors because the new Director would have been engaging with the senior population and building a database of those residents. Based on the survey results, recommendations for appropriate next steps could then be made to the Town Council.

Respectfully submitted,

Senior Resource Advisory Committee

Shelby Auletta, Chairperson

Michael Hornyak, Chairperson

Ethelene DiBona

Elizabeth Goldstein

Phyllis McGrath

Dolly Mezzetti

SUGGESTED MOTION:

The Town Council of the Town of Clinton hereby authorizes the receipt of funds from the State of Connecticut, Municipal Coronavirus Relief Fund (CRF) as reimbursement for COVID-19 pandemic related expenditures.

Additionally, the Town of Clinton is entitled to receive such reimbursement in the amounts of \$24,553 for expenses incurred March 1 – June 30, 2020 and \$99,987 per formula for public health and personnel related expenses.

SUGGESTED MOTION:

The Town Council of the Town of Clinton hereby authorizes and directs the Town Manager to sign a lease 6-month agreement with the Adam Stanton House, Inc., for land abutting the Pierson School, to expire on July 1, 2021 for the amount of \$2,500.

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: January 6, 2021

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- a) FY21-22 Budget: Staff level budget submittals were all due in December. With budgets in, the next step in the process will be review of budget requests and priorities as I craft a budget for the Council's consideration.
- b) Tax Collection: As I noted earlier, the Governor issued a new Executive Order which re-established the low interest rate collection program allowing any resident to be delinquent in payment of their taxes at an interest rate of 0.25% per month instead of the statutory rate of 1.5% per month. This takes us back to closely monitoring revenue collection as we were during the summer.
- c) Appointment to Connecticut Water Customer Advisory Council: Clinton has a vacancy on the Connecticut Water Company's Customer Advisory Council. The next meeting of the Advisory Council is January 6 at 6:00 p.m. and one of the topics of conversation will be the planned rate case filing that was included in this report last month. The membership requirements to be on the Customer Advisory Council are:
 - Appointed by the Town
 - A customer of Connecticut Water
 - Cannot be an employee of Connecticut Water

2. CCM:

CCM will hold its next Legislative Committee meeting on January 7, 2021. Before the General Assembly goes into session, these meetings are usually taking soundings from leadership of the House and Senate. The Governor's Budget is the most significant item to be watching early on as it will clearly have an impact on the local budget development process.

3. Miscellaneous:

- a) Budget Survey: The budget survey went "live" on Friday, December 11 and will be available into January. To encourage more participation, I have asked the Morgan School to life the requirement for a Google account. The Google account requirement was meant to insure that there was only one vote per use/home and create more integrity in the data. The Morgan School team will keep the non-Google account responses in a separate file to make sure we do not have over-representative responses that could skew the data. Again, the plan remains for

the Morgan School students to compile the survey results so a report can be presented at the same time as the Town Manager's Recommended Budget.

- b) 9 Town Transit: I participated in my first meeting as Clinton's appointee to the 9 Town Transit Board of Directors. The focus of the Board is on a merger of 9 Town Transit with Middletown Area Transit. As a part of the merger were a series of bus system improvements. However, the implementation of the plan relies on funding commitment from the State (federal dollars from the DOT and state funding). Securing those funding commitment will be key to the system improvements and operation of the new merged district. I have been asked to serve on the transit district's Legislative Committee and an alternate to the Finance Committee.

- c) CT Coalition for Sustainable Materials Management Update: I reported several months ago on an initiative of DEEP to collect information on solid waste management in response to the decision to not fund improvements to the MIRA burn plant in Hartford. For several months, a number of working groups have been discussing different approaches to waste management including, extended producer responsibility (this underpins electronics recycling in the State), unit based pricing (pay-as-you-throw), food scraps/organics diversion and increased recycling. The coalition is reaching the end of its study phase and will be finalizing its report. A great deal of the implementation of any change to solid waste will require changes in State policy and State law.

At a minimum, we will continue to need to make investments into the transfer station. If nothing happens in the General Assembly, we will still need to keep it operating as is. If new items are made recyclable or other options are brought on-line, the need for the station will grow.