

Agenda
Town Council Regular Meeting
Wednesday, April 05, 2023 at 8:00 AM
Town Hall Green Room

1. Pledge
2. Visitors
3. Approval of Minutes – March 15, 2023
4. Appointments/Reappointments
Coastal Resilience Task Force
 - Town Council
 - Planning and Zoning Commission
 - Conservation Commission Nick Webb
 - Harbor Management Commission Martin Jaffey
 - Sustainability Committee
 - Marina Owner
 - Beach Association Representative Kate Zadek/Robin Kohnke

Abby Piersall – Representative to the Regional Housing Committee
5. Poet Laureate Quarterly Update
6. Clinton Art Festival request for an exception to Ordinance 194-4A and 194-5A regarding the consumption of alcoholic beverages on town property
7. Police Department – Acceptance of the Hometown Foundation Grant and Update on the Justice Navigator Report
8. Public Works Line Item Transfer Request
9. Town Beach Line Item Transfer Request
10. Chairman’s Report
11. Town Manager’s Report
12. Council Discussion
13. Town Council Committee Liaison Reports
14. Adjourn

Coastal Resiliency Task Force

Purpose:

The Coastal Resiliency Task Force will work with town staff to prepare a Coastal Resiliency Plan in conjunction with the neighboring communities of Westbrook, Old Saybrook, and Fenwick. The Plan will assess the impacts of climate change, including storm surge, flooding, extreme weather events, and sea level rise, and will identify community needs across connected systems within the built and natural environment. Focus areas include social and cultural systems, historic assets, the local economy, infrastructure, facilities and the needs of the natural environment. The Plan will identify and prioritize projects which address risks and hazards to Town infrastructure and coastal properties (public and private) that will increase community resilience.

Charges and Responsibilities:

- Participate in the selection of a professional consultant for the Coastal Resiliency Plan.
- Select a member of the Coast Resiliency Task Force to represent Clinton in joint work meetings with partner communities and the consultant. The representative will act as a liaison between the Task Force and the regional working group to communicate priorities and recommendations throughout the development of the Plan.
- Review and summarize the key actions, studies and reports that the Town has taken or prepared in recent years to improve the Town's coastal resilience, in order to identify common findings, goals, opportunities for coordination, and recommendations.
- Recommend priorities for coastal resiliency projects, including review of costs, funding sources/grant opportunities, professional service requirements, next steps, action steps, additional resource needs – including the development of a team of advisors and partnership opportunities.
- Review the degree to which existing policies and regulations address or enable climate change mitigation/adaptation strategies and coastal resiliency accommodations; identify any “disconnects” between regulations and practice and recommend ways to achieve alignment; review proposed regulations for climate change mitigation/adaptation and coastal resiliency purposes.
- Assist with obtaining community feedback from all areas of the community, including seasonal residents and groups who may not regularly engage in conversation with the Town. Conduct public education and outreach to residents, homeowners, businesses, and other stakeholders about the Town's vulnerabilities to climate change and sea level rise.
- Review information on sea level rise projections with regard to impacts on the community.

- Review the activities of other coastal communities as related to coastal resiliency planning and projects.
- Provide regular updates to the Town Council and other Town Boards and Commissions.
- Maintain communication with similar committees in our neighboring municipalities, and with state, regional and federal agencies to coordinate planning and projects where practical, including the Connecticut Institute for Resilience and Climate Adaptation (CIRCA) and the Department of Energy & Environmental Protection (DEEP), to assist in evaluating the projected impacts of climate change and sea level rise.
- Develop a Resiliency Plan for consideration and adoption.
- Upon adoption of the initial Resiliency Plan, propose and prioritize capital projects for inclusion in the Town's 5-Year Capital Improvement Program (CIP).
- Provide input into the Plan of Conservation and Development (POCD), Natural Hazards Mitigation Plan, and other planning documents as appropriate.
- Support public education and outreach to residents, homeowners, businesses, and other stakeholders about the Town's vulnerabilities to climate change and sea level rise.

Membership and Term:

The Task Force membership shall be appointed by the Town Council and be comprised of 7 regular members and 2 alternates.

One representative shall come from the following boards, commissions or committees: Town Council, Planning and Zoning Commission, Conservation Commission, Harbor Management Commission, and Sustainability Committee. Additional appointees include a marina owner or others with ties to the coastal economy and a beach association representative.

Non-voting, ex-officio staff shall include: Town Planner, Public Works Director, Emergency Management Director, Building Official, and others as needed.

The Town Council has the authority to appoint additional members and/or alternate members as appropriate to facilitate the work of the Task Force.

Council Approved: February 1, 2023



The Hometown Foundation, Inc.
275 Schoolhouse Road, Cheshire, CT 06410
Email: info@hometownfoundation.org, Phone: 203.250.5661

March 13, 2023

Chief Vincent DeMaio
Clinton Police Department
170 East Main Street
Clinton, CT 06413

Dear Chief DeMaio,

The Hometown Foundation, Inc. would like to offer the donation of a fully equipped Police K-9 to the Clinton Police Department as part of The Hometown Foundation's Police K-9 Awareness Program. The Hometown Foundation, Inc. is a 501(c) (3) charitable foundation dedicated to supporting the community in which our businesses and organization operates. Founded in 2002, The Hometown Foundation, Inc. supports five core community needs: Animal Welfare, Emergency Response Personnel, Individuals with Intellectual Disabilities or In Need, Major Illness, and the Military.

Our Foundation recognizes the impact of K-9s throughout the country and understands the important role they serve within a community. The purpose of our Police K-9 Program is to outfit as many local and state police departments with fully funded K-9s along with necessary training equipment to sustain the longevity of their K-9 Program. The donation process is as follows:

- Clinton Police Department will select and receive the K-9 from Grasso Dog Training and Shepherds
- The Hometown Foundation, Inc. will purchase a German Shepard from Grasso Dog Training and Shepherds
 - Please adhere to the return policy within the Grasso Dog Training and Shepherds contract. The Hometown Foundation, Inc. is not responsible for replacing the German Shepard within the department's K-9 Unit after the Grasso Dog Training and Shepherds policy has passed.
- The K-9 and handler will complete training and certification in their selected training facility
 - Clinton Police Department is responsible for all training costs
- Police K-9 donation recipients are required to compete in our Dream Ride Police K-9 Challenge held every August in Farmington, CT. If there is a conflict with dates and previous commitments please make the Foundation aware.
- The Hometown Foundation requests to be included in all marketing collateral (press, events, social) and have yearly updates provided on the donated K-9.



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The Hometown Foundation will provide the following to your department:

- German Shepard (Value: \$10,000)
- (1) K-9 Starter Kit (including K-9 bag, tug, ball, lead) (Value: \$100 each)
- Personalized Access to Mobile and Online Fundraising for the K-9 Unit
- Total Donation Value: \$10,100

If you have any questions, please call The Hometown Foundation, Inc. at 203-250-5661. You can also visit our website at www.hometownfoundation.org to review our work with Police K-9s across the country.

Sincerely,
The Hometown Foundation, Inc.

Hometown Foundation: _____ Date: _____

Department Recipient: _____ Date: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	March 16th, 2023
DEPARTMENT OF REQUEST:	DPW
FISCAL YEAR OF REQUEST:	2023
REASON FOR REQUEST:	Supplement account for Duct Cleaning of HVAC system at Police Headquarters

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
604301-59395	PD Duct Cleaning	\$7947.45

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
604301-59394	PD cell paint	\$4557.98
604301-59390	PD Door project	\$2593.16
604301-59407	Dump Trk PLW/SND	\$527.74
604301-59393	WSAM Land Use	\$268.57

1) Department Head Signature*:  Date: 3/16/2023

Comments: _____

**when completed forward to Director of Finance for review*

2) Director of Finance: Funds are available: Yes No



Date Approved: 3/16/23 Denied: _____

3) Town Manager: Date Approved: _____ Denied: _____

4) Town Council: Date Approved: _____ Denied: _____

5) Finance Dept: Date Transfer made: _____

**TOWN OF CLINTON
TRANSFER OF FUNDS REQUEST FORM**

DATE OF REQUEST:	3/31/23
DEPARTMENT OF REQUEST:	Town Manager
FISCAL YEAR OF REQUEST:	FY23
REASON FOR REQUEST:	To set up capital account to fund engineering study on beach erosion.

INCREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
604111-XXXXX	Beach Erosion study	\$11000

DECREASE ACCOUNT(S)	DESCRIPTION	AMOUNT
014197-58086	Contingency	\$11,000

1) **Department Head Signature***: _____ Date: _____

Comments: _____

**when completed forward to Director of Finance for review*

2) **Director of Finance:** Funds are available: Yes X No _____



Date Approved: 3/31/23 Denied: _____

3) **Town Manager:** Date Approved: _____ Denied: _____

4) **Town Council:** Date Approved: _____ Denied: _____

5) **Finance Dept:** Date Transfer made: _____

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: April 5, 2023

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- Congressionally Directed Spending – As approved by the Town Council, a Congressionally Directed Spending request was submitted jointly to our two Senators for funding to purchase the hand-held radio equipment used by the Clinton Police Department. With the deadline past, submitted projects are being reviewed before submission to appropriation committees. As noted previously, the terms of each program determines the extent of eligibility, requirements and local match requirements. The intent is for projects to be “shovel ready” if funding is approved as part of the federal budget process.
- WPCC Hydraulic Load Testing – The WPCC is moving forward with hydraulic testing of the soils behind the Chips Plaza and Shore Appliance. These test pits area meant to support the design of a community sewer system that would eventually address parts of the downtown. Funding for the work was previously approved with first round of ARPA funding. All work will take place on private property by a contractor. Access agreements were previously approved by the Town Attorney. The available funding will also restore the disturbance to the parking lot pavement.

2. River COG:

The Council of Governments held a special meeting on March 29, 2023. Highlights of the meeting of relevance to Clinton included:

- Early Voting Report – The Regional Election Monitor reported on discussions around early voting. Small towns have raised a lot of concerns over how early voting will be implemented and the labor needed as poll workers are in short supply. It is also expected that the State will pay for the implementation costs associated with early voting.
- Sidewalk Funding – Approved was given for additional State funds to pay for a planned sidewalk on East Main Street. This project was previously approved but costs have grown over time due to inflation, right-of-way acquisition and DOT design requirements.
- Regional Waste Program Grant – All of the COG town endorsed a COG grant application to the DEEP for funding to support the steps needed to evaluate and structure a regional waste authority as a replacement to MIRA and respond to the current resources in the area (Essex Transfer Station). The structure could be a new entity or partnership with an existing entity. The grant would fund a study to evaluate those options and a possible path forward.

3. River Valley Transit

The transit district is officially launching its new brand in April. The service area will be expanded to cover 17 towns and member towns will grow from 9 to 12. A new website will be launched reflecting the new branding. Over time buses will be wrapped to reflect the new brand instead of “9 Town Transit” or “Middletown Area Transit”. Combined fares for the service area will also be launched in April as fare will be charged again.

A special legislative meeting was held on March 29 to brief area legislators and local town leaders to discuss district initiative and areas of legislative concern that could have a negative impact on transit services.

4. Miscellaneous:

- Union Contract Negotiation – The Town is now fully engaged in negotiations with most unions as we trade proposals. There will be more to come as we move forward to the end of the fiscal year. Ultimately, tentative agreements will have to come to the Council for approval.
- Manufacturers Meeting – The Clinton Manufactures Coalition held its most recent meeting at Town Hall to discuss their issues and interface better with the Town. We discussed a wide range of issues. Again, it was stated that assistance to manufacturers would be helpful to buy down the cost of offering internships to local high school or returning college students to get work experience.

As was noted during prior ARPA workshops, this need could be filled with already approved ARPA funding that was dedicated for small business assistance. I prepared application materials and grant agreements to support this funding request. The first application came in very quickly to line up intern assignments with returning local students. This is a good opportunity to support the workforce needs of local manufacturers and to introduce local student with careers in modern manufacturing which can keep them employed in the area.

- Regional Waste Authority – The CEOs from the region participated in a discussion about the viability of a regional waste authority to help manage municipal solid waste given the anticipated end of MIRA and the need for a solution given the lack of State policy. A number of issues need to be addressed to resolve operational issues and the structure of any such authority. Potential DEEP funding was also discussed as a way to study the issues to be resolved. The path forward is further complicated by pending legislation that would re-shape MIRA and give DEEP the responsibility for contracting and coordination in the State.
- GoNetspeed Fiber Internet Provider – Clinton is due to welcome a third provider for high speed internet. The Town already has Frontier and cable. Frontier installed their fiber network last year. GoNetspeed is another provider who will install fiber to parts of Clinton this year. Coverage will not be 100% in their initial build but could expand as demand grows. The installation will not include any pole attachments as was the case with Frontier. Additionally, they will not be excavating to underground any of their fiber network with this installation.

- Town Engineer – In prior reports, I noted that the Town had issued a Request for Proposals for consulting engineers that would serve as the Town Engineer. For many years, this service was provided by DTC. Following a review process, interviews and contract negotiations, we have come to terms with Clough Harbour & Associates (CHA). CHA will assume Town Engineer duties for new work effective April 1, 2023. DTC will continue to wrap up certain projects and others will transition to CHA.