

**Agenda**  
**Town Council Regular Meeting**  
**Wednesday, December 06, 2023 at 8:00 AM**  
**Town Hall Green Room**

1. Pledge
2. Appoint Chairperson and Vice Chairperson
3. Visitors
4. Approval of Minutes – November 15, 2023
5. Appointments/Reappointments  
Appointment  
Christopher Horvath (D) Inland Wetlands Comm Alternate Seat Term until 06/30/27  
Richard Taylor (R) Shellfish Commission for a term until 6/30/25  
Zach Plourde – Coastal Resilience Task Force
6. Approve and Take Action on Meeting Schedule
7. Roles and Responsibilities
8. Approve and Take Action on America 250 Advisory Committee Charge
9. Approve and Take Action on Temporary Easement
10. Goal Setting Workshop
11. Financial Planning Workshop
12. Finance Director's Report
13. Chairman's Report
14. Town Manager's Report
15. Council Discussion
16. Town Council Committee Liaison Reports
17. Executive Session – Real Estate, pursuant to CGS 1-200 (6)(D)
18. Possible Decision on Real Estate
19. Possible 8-24 Referral to Planning & Zoning
20. Adjourn

## AGENDA COMMENTS

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

RE: Town Council Meeting of November 15, 2023

DATE: December 4, 2023

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The purpose of this memo is to provide the Town Council with additional background information and explanation to understand some of the items appearing on the Agenda as a way to help the Council prepare for the meeting. The items of note for the upcoming meeting include:

- **Election of a Chair**: The Charter states that the Council will select its Chair and Vice Chair at the first meeting following the swearing in of Council members after the election.
- **Approval of 2024 Meeting Schedule**: The Town Council meeting schedule for 2024 needs to be approved at the meeting to comply with State requirements. The Charter requires 2 meetings per month. It has been assumed that meetings will follow the same schedule as before with a morning meeting and evening meeting.
- **Council Orientation**: I was asked to provide a review of roles and responsibilities for the Town Council as a part of this Agenda. This review would be in addition to the orientation materials that were already emailed to the Town Council.
- **Approval of America 250 Advisory Committee Charge**: As had been discussed previously, the State is encouraging every town to establish a planning committee that will develop local events and celebrations of the 250<sup>th</sup> anniversary of the Declaration of Independence on July 4<sup>th</sup>, 2026. A draft charge has been put together for Council consideration.

Some direction will be needed on the number of appointees. As a “working committee”, the draft proposes 11 appointees. The State is encouraging towns to look beyond just groups/individuals interested in history and be inclusive of other aspects of the community.

- **Approval of Temporary Construction Easement**: Lobster Landing is planning to undertake a project to elevate their historic building due to flooding concerns. Their work is pending DEEP approval as they would be working in the water. As part of the project, they are looking for Town permission for a lay-down area to place the historic building while work is being performed in the water. The schedule for the work is ultimately in the hands of DEEP. Everyone involved locally is operating under the assumption that the permits will be issued for work to begin in January.

The request to use the public right of way for storage at the point of Commerce and Grove needs the approval of the Local Traffic Authority (the Police Commission). The Council needs to approve the form of the agreement allowing for the public right of way to be used for temporary building storage in this project. The Town Attorney has prepared a temporary easement for our use.

- **Setting Date for Goal Setting Workshop**: This action is for the Council to set a date to hold a workshop meeting to set future goals. The Council first did this in 2020 and the results of that session were affirmed in 2021. The Council should spend some time looking at the earlier goals and determine if they still apply or to set a different direction.
- **Setting Date for Financial Planning Workshop**: This action is for the Council to set a date to hold a workshop meeting to discuss future financial planning, use and reserving of undesignated fund balance as well as advanced budget forecasting and direction.
- **Finance Director Report**: Typically, the Finance Director's Report appears on the agenda of the second meeting of the month. Given the transition of both the Council and the Finance Director's retirement, the report was pushed to this meeting
- **Executive Session**: An Executive Session was requested to discuss a possible real estate transaction. As was noted in the orientation packet emailed earlier, at times the Council may need to convene in a closed or Executive Session. The authority and types of business to conduct in Executive Session are described by State law. Confidentiality is extremely important and should be strictly adhered to. Items discussed in Executive Session should not be shared with other persons outside the realm of the Council Meeting Room.
- **Possible Decision regarding Real Estate**: If warranted, this appears if a decision is to be made by the Town Council.
- **Possible Referral to the Planning and Zoning Commission**: By State law, the Town Council needs to make a referral to the Planning and Zoning Commission for their report on whether or not a possible real estate action complies with the Town's Plan of Conservation and Development. By statute, the Commission has 30 days to make its report.

**ITEM #2**

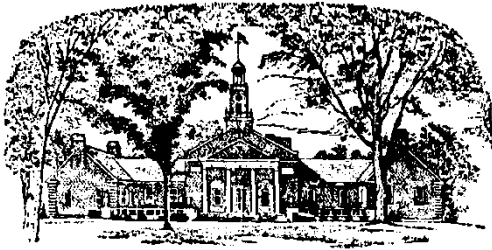
**SUGGESTED MOTION:**

1. Motion to designate \_\_\_\_\_ as Chairman of the Town Council.
2. Motion to designate \_\_\_\_\_ as Vice Chairman of the Town Council.

**ITEM #6**

**SUGGESTED MOTION:**

Motion to fix the schedule of regular Town Council Meetings for 2024.



Town of Clinton  
54 East Main Street  
Clinton, Connecticut 06413

### CLINTON TOWN COUNCIL 2024 MEETING CALENDAR

The Town Council will meet on the first Wednesday of every month at 8:00 am and the third Wednesday at 7:00 pm in the Green Room.

#### 2024

January 03 8:00 am  
January 17 7:00 pm

February 07 8:00 am  
February 21 7:00 pm

March 06 8:00 am  
March 20 7:00 pm

April 03 8:00 am  
April 17 7:00 pm

May 01 8:00 am  
May 15 7:00 pm

June 05 8:00 am  
June 19 7:00 pm

July 03 8:00 am  
July 17 7:00 pm

August 07 8:00 am  
August 21 7:00 pm

September 04 8:00 am  
September 18 7:00 pm

October 02 8:00 am  
October 16 7:00 pm

November 06 8:00 am  
November 20 7:00 pm

December 04 8:00 am  
December 18 7:00 pm

#### 2025

January 08 8:00 am \*  
January 22 7:00 pm \*

2<sup>nd</sup> and 4<sup>th</sup> Wed. due to holiday

**ITEM #8**

**SUGGESTED MOTION:**

Motion to approve the Committee Charge for the America 250 Advisory Committee.

## ***America 250 Advisory Committee***

### ***Purpose:***

The America 250 Advisory Committee is created to plan and organize events to mark the 250<sup>th</sup> anniversary of the signing of the Declaration of Independence on July 4, 2026. The Committee will advise and report to the Town Council on commemorative activities that will resonate in Clinton.

### ***Charges and Responsibilities:***

- The Committee shall review the America 250 CT Themes and Guiding Values documents in developing local programming ideas. The Committee shall focus individual efforts and prioritize such activities with recommendation to the Town Council. The Committee shall prepare and present to the Town Council reports as requested.
- The Committee shall be held responsible for operating within any approved budget, regardless of the source of funding.
- The Committee is authorized to prepare grant submissions for planning and capacity grants as they are made available by the State as well as implementation grants from CT Humanities or other entities as appropriate subject to prior approval from the Town Council. The Committee shall coordinate all grant activities with the Town Manager.

### ***Commitment of Town Funds:***

In the performance of its duties, the Committee shall not incur any expense, or obligate the Town to pay any expense, unless funds have been appropriated by the Town specifically for the approved activities or authorized in advance under a grant.

### ***Meetings:***

Meetings shall be held as often as necessary to carry out the purpose and meet established goals. A schedule of regular meetings shall be established annually and filed with the Town Clerk's Office in accordance with Connecticut General Statutes, currently no later than January 31<sup>st</sup> annually.

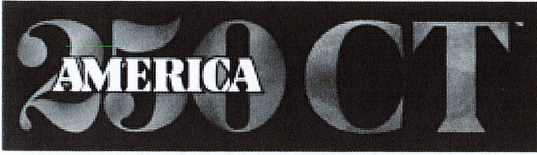
The Committee will adhere to all rules and regulations outlined in the Freedom of Information Act.

### ***Membership and Term:***

The Committee membership shall be appointed by the Town Council and be comprised of at least eleven (11) resident electors of Clinton to a term of two (2) years starting January 1, 2024. The Town Council has the authority to appoint additional members and/or alternate members as appropriate to facilitate the work of the Committee.





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## America 250 | CT Themes

The founding legislation for the National Endowment for the Humanities states presciently that “democracy demands wisdom and vision in its citizens.” We recognize this as the foundation for reinvigorating our democracy. By recognizing this moment in our history, the nation has the opportunity to lay the groundwork for a reawakening of civic engagement by encouraging the participation of all residents. America 250 | CT is leading the state’s efforts to support diverse, inclusive, and impactful programs in collaboration with cultural, education, history, and arts organizations throughout the state.

### Tell Inclusive Stories

The 250th serves as inspiration for CTH, its grantees, and the people of Connecticut to deal with and share stories that represent all of its people, past and present. For much of our history, the United States has excluded people—women, free and enslaved African Americans, Indigenous people, immigrants, people with disabilities, the poor, and many others—from full participation and representation in the nation’s political, economic, and cultural life. This commemoration is an opportunity to continue the nation’s reckoning with the past, both its glory and its missteps and flaws. By telling previously untold stories we will enable everyone to find a place in our nation’s narrative.

### Power of Place

Connecticut is comprised of eight counties, 169 towns and cities, five recognized tribes, and countless communities with unique identities and contributions. The creation of a community-based structure will allow each of Connecticut’s towns and cities to define their own programs and ideas about how they can engage their citizens. The building of an understanding of our American past will begin in the public spaces dedicated to learning: libraries, community centers, local museums, and historic sites. CTH will ensure the alignment between Connecticut’s 250th activities and those of the greater region and nation, building relevance and aligning the state with other areas.

## Doing History

To renew public engagement with history, the public must be invited to participate in the process of doing history. CTH will work with organizations in the cultural sector to drive collaborative and innovative approaches to celebrating the nation's 250th. Using avenues such as the digital humanities, cross-sector convenings, and engagement with social studies teachers, we will build a collaborative environment and provide access for all state residents to cultural experiences. Inviting audiences to engage with the historical method can help them become more comfortable with the ambiguous, contested, and always-evolving nature of history. The commission's work will focus on the role of Connecticut, its people, sites, and historic context of the time. It can boost tourism in the state by amplifying the story at historic sites, trails, and buildings, and by constructing programs around notable events.

## For the Common Good

As we reckon with what the nation's 250th means in Connecticut, we will encourage civic engagement to continue to build our communities, state, and nation using the democratic ideals outlined in our founding documents. The 250th anniversary offers an opportunity to reconsider the origins of our government, democratic institutions, and broader civic life, and a chance to reflect on the ways we have changed them over time. Discussions about our democracy and civic intuitions can help strengthen understanding, inspire action, and reveal ways that all of us can participate in and shape our democracy.

cthumanities

The America 250 | CT Commission  
is administered by CT Humanities.

To learn more,  
visit [cthumanities.org](https://cthumanities.org).



**ITEM #9**

**SUGGESTED MOTION:**

Motion to approve a Temporary Easement between the Town and John Frederick Andrews and Mary Ann Andrews to use a portion of the public right-of-way on Commerce Street to temporarily store the Lobster Landing building contingent upon DEEP permits and approval of the Local Traffic Authority.

## TEMPORARY STORAGE LICENSE AGREEMENT

**THIS TEMPORARY STORAGE LICENSE AGREEMENT** (this "**Agreement**") is entered into as of this \_\_\_\_\_ day of December 2023, by and between the Town of Clinton, , a municipal corporation with town offices located at 54 E Main Street. Clinton, CT 06413 ("Town" or "Licensor") and John Frederick Andrews and Mary Ann Andrews, who reside at 238 Cow Hill Road, Clinton CT 06413 ("**Licensees**").

**WHEREAS**, Licensees are currently in the process of seeking various permits from the Connecticut Department of Energy and Environmental Protection ("DEEP") to make improvements to the property and buildings commonly referred to as 142 Commerce Street ("Lobster Landing") which includes, but is not limited to, relocating the current restaurant building (the "**Building**") located at Lobster Landing (the "**Permitted Improvements**").

**WHEREAS**, in order to facilitate the Permitted Improvements, Licensees desire to license the use certain Town property in order to temporarily store the Building during the course of, and in order to facilitate, the Permitted improvements, and Licensor is willing to permit Licensees to license such storage space subject to the following terms.

**NOW, THEREFORE**, in consideration of the mutual promises and covenants contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. The preambles to this Agreement are hereby incorporated herein by referenced and made a part of this Agreement.

2. Licensor hereby grants to Licensees a license (the "**License**") to use certain space, designated as "Temporary Location of Building During Reconstruction of Building Support System") (the "**Licensed Space**") as shown on that certain plan entitled, "Coastal Site Plan, 142 Commerce Street Clinton Connecticut, Waldo & Associates LLC, Professional Engineers & Land Surveyors, 89 State St., Guilford, Conn. 06437, dated January 20, 2022, Scale 1" = 10', Revised through June 1, 2023 Staff Comments, Job 4387" (the

“Plan”), solely for temporary storage purposes, and for no other use or purpose, subject to the terms and conditions contained herein.

3. The term of the License shall commence on January 1, 2024 (the “**Commencement Date**”) and shall end on the date (the “**Expiration Date**”) that is the earlier of: (i) the date the Building is moved to its new location at Lobster Landing; or (ii) March 31, 2024, unless such term shall sooner terminate or be extended in writing by the parties as herein provided.

4. Licensees shall take good care of the Licensed Space and make all repairs thereto which are necessitated by the act, omission or negligence of Licensees, their agents, employees or invitees, at Licensees’ sole cost and expense. Licensees shall post a bond in the form of a cash bond or letter of credit to secure any necessary repairs resulting from Licensees’ use of the Leased Space. Such bond shall be in the amount of \$10,000.00. The Licensed Space shall be kept and maintained by Licensee in a manner so as to prevent fire or other hazard, and Licensees shall observe and perform all instructions to that end given by Licensor, including but not limited to the erection of jersey barriers with reflective markings around the perimeter of the Licensed Space. Licensee shall not use, handle or store any hazardous materials in or about the Licensed Space.

5. Licensees agree that, without the prior written consent of Licensor in each instance, Licensees shall make no alterations, additions, improvements or other changes to the Licensed Space, and shall not permit any equipment or other property of Licensees to be affixed to the Town’s property.

6. Licensees acknowledge that this License is contingent upon the precondition that Licensees obtain all appropriate permits from DEEP and any other agency having jurisdiction over the Permitted Improvements and that without proof of such approvals and permits, this License shall be void and of no legal force or effect. Licensees shall, at their sole cost and expense, obtain and keep in full force and effect all permits and authorizations of all governmental authorities having jurisdiction and shall at all times comply with any and all requirements imposed by such governmental authorities.

7. It is understood that this License is not a lease, that no leasehold or tenancy is intended to be created hereby and that this License shall not be construed so as to create the relationship of landlord and tenant.

8. Licensees, during the term of this License, shall carry public liability and property damage insurance, from a company authorized to do business in Connecticut that is reasonably acceptable to Licensor, and with limitations reasonably acceptable to Licensor, which policy or policies shall be in an amount no less than 2 million dollars per occurrence and shall name the Licensor and its designees as additional insureds. Evidence of the policies, and of their timely renewal, shall be delivered to Licensor prior to the placement of the Building in the Licensed Space. All such insurance shall contain an agreement by the insurance company that the policy or policies will not be cancelled or the coverage changed, without thirty (30) days' (ten (10) days with respect to non-payment of premium) prior written notice to the Licensor.

9. Licensees hereby agree to indemnify, defend and hold harmless Licensor and its officials and agents (collectively, the "**Licensor Parties**") from any and all liabilities, claims, demands, actions and causes of action whatsoever arising out of or in any way relating to the Building or the use or occupancy of the Licensed Space by Licensees or by anyone in the Licensed Space with Licensees' permission, or from any breach of this License. Without limiting the generality of the foregoing, this indemnity shall include the defense of any action and the payment of all reasonable legal fees and disbursements in connection with such defense, and the discharge and payment of all judgments. The provisions of this indemnity shall survive the expiration or sooner termination of the term of this License.

10. In no event shall this License or any rights hereunder be assigned or sublicensed by Licensees to any third party. Any purported transfer, assignment, sublicense or subcontract to others of any portion of Licensees' rights or obligations under this License shall be null and void and of no force or effect.

11. Licensors shall have no responsibility for the safekeeping of or for the loss of or damage to any equipment or other property stored in the Licensed Space or used by Licensees in connection with this License.

12. Any notice or communication which either Licensor or Licensees may desire or be required to give to the other shall be deemed sufficiently given if in writing and sent by registered or certified mail, return receipt requested, or delivered by hand against a receipt, at the respective addresses set forth above for each of the parties. Any such notice or communication shall be deemed to have been sufficiently given upon actual receipt by the intended recipient or upon refusal to accept delivery by the intended recipient. Either party may change its address by giving notice of such change pursuant to the provisions of this Section.

13. Licensees acknowledge that Licensor has made no representation or promise, except as herein expressly set forth. Licensees shall accept the Licensed Space "as is".

14. Licensees shall comply with all rules and regulations now or hereafter reasonably adopted by Licensor with respect to the matters set forth in this License and Licensees' use of the Licensed Space.

15. Upon the expiration or sooner revocation of the term of this License, Licensees, at their sole cost and expense, shall remove all of their property and equipment from the Licensed Space and repair any and all damage caused thereby, and shall deliver the Licensed Space to Licensor in the same condition prior to Licensees' use or as near as can be to that condition. If Licensees fail to so remove any or all of its property and equipment from the Licensed Space, then, at the election of Licensor, such property and equipment may be removed by the Licensor at Licensees' expense and will constitute an event of default on the bond provided pursuant hereto. This term shall expressly include, but not be limited to, the removal of all portions of the Building and/or any debris occasioned by the movement of the Building, including but not limited to, a complete or partial collapse of any portion thereof.



16. In the event that Licensees' shall fail timely to vacate and surrender the Licensed Space on or before the Expiration Date or the date on which this License shall sooner be revoked, then Licensees shall pay to Licensor, as liquidated damages, for each month or portion thereof during which Licensee continues to occupy the Licensed Space after the expiration or sooner revocation of the term of this License, a sum equal to \$5,000.00 per month for each month or portion thereof during the period commencing on the day immediately following the Expiration Date or termination date.

17. Licensor may terminate this License on three (3) days' notice if Licensees shall have failed to cure a default in the performance of any covenant of this License within five (5) days after written notice thereof from Licensor (or if such default is susceptible of cure but cannot be completely cured in such time, if Licensee shall not promptly proceed to cure such default within said five (5) days, or shall not complete the curing of such default with due diligence). At the expiration of the five (5) day notice period, this License shall terminate as completely as if that were the Expiration Date.

18. Licensees shall not relocate the Licensed Space or place the Building outside of the designated Licensed Space without the written permission of the Licensor.

19. This License has been entered into and shall be interpreted and construed in accordance with the laws of the State of Connecticut. Should any individual term or provision of this License be found unenforceable, invalid or unlawful, the remainder of this License nonetheless shall remain in full force and effect.

20. This License: (i) may not be modified or amended except in writing; (ii) shall be binding upon and shall inure to the benefit of the parties hereto and their respective legal representatives, successors and permitted assigns; and (iii) contains the entire understanding between Licensor and Licensees with respect to the transaction contemplated herein, and all prior agreements, understandings, representations and statements, oral or written, are merged herein and superseded hereby.

21. This Agreement shall not be binding upon Licensor or Licensees unless and until Licensor and Licensees have executed and unconditionally delivered a fully executed counterpart of this Agreement to each other and all necessary permits are in place for the Permitted improvements. Licensees hereby represents and warrants to Licensor that Licensees are the owners of 142 Commerce Street and the Building and have full rights and authority to execute and deliver this Agreement and that each person signing on behalf of Licensees is authorized to do so. Licensees acknowledge that they are jointly and severally liable for the faithful performance of this Agreement.

22. This Agreement may be executed in one (1) or more counterparts, each of which shall be deemed an original, but all of which when taken together will constitute one and the same instrument. Execution of this Agreement, or any counterpart thereof, by means of an electronic signature shall be legally binding and shall have the same full force and effect as if this Agreement, or any such counterpart thereof, had been executed manually. Any counterpart of this Agreement may be delivered via facsimile, email or other electronic transmission, and shall be legally binding upon the parties hereto to the same extent as originals.

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SIGNATURE PAGE FOLLOWS THIS PAGE]

This License and its provisions are hereby accepted and agreed to, as of this \_\_\_\_ day of December 2023, by each of the undersigned.

LICENSOR:

**TOWN OF CLINTON**

By: \_\_\_\_\_

Name: Karl Kilduff

Title: Town Manager

Duly Authorized

LICENSEE:

**JOHN FREDERICK ANDREWS**

\_\_\_\_\_

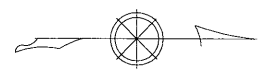
LICENSEE:

**MARY ANN ANDREWS**

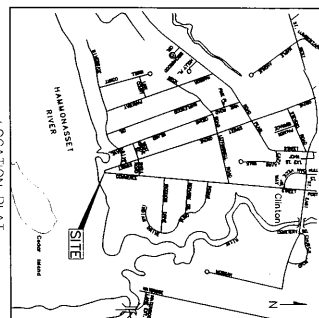
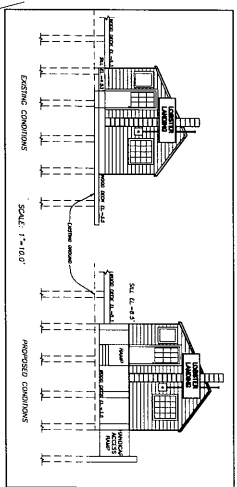
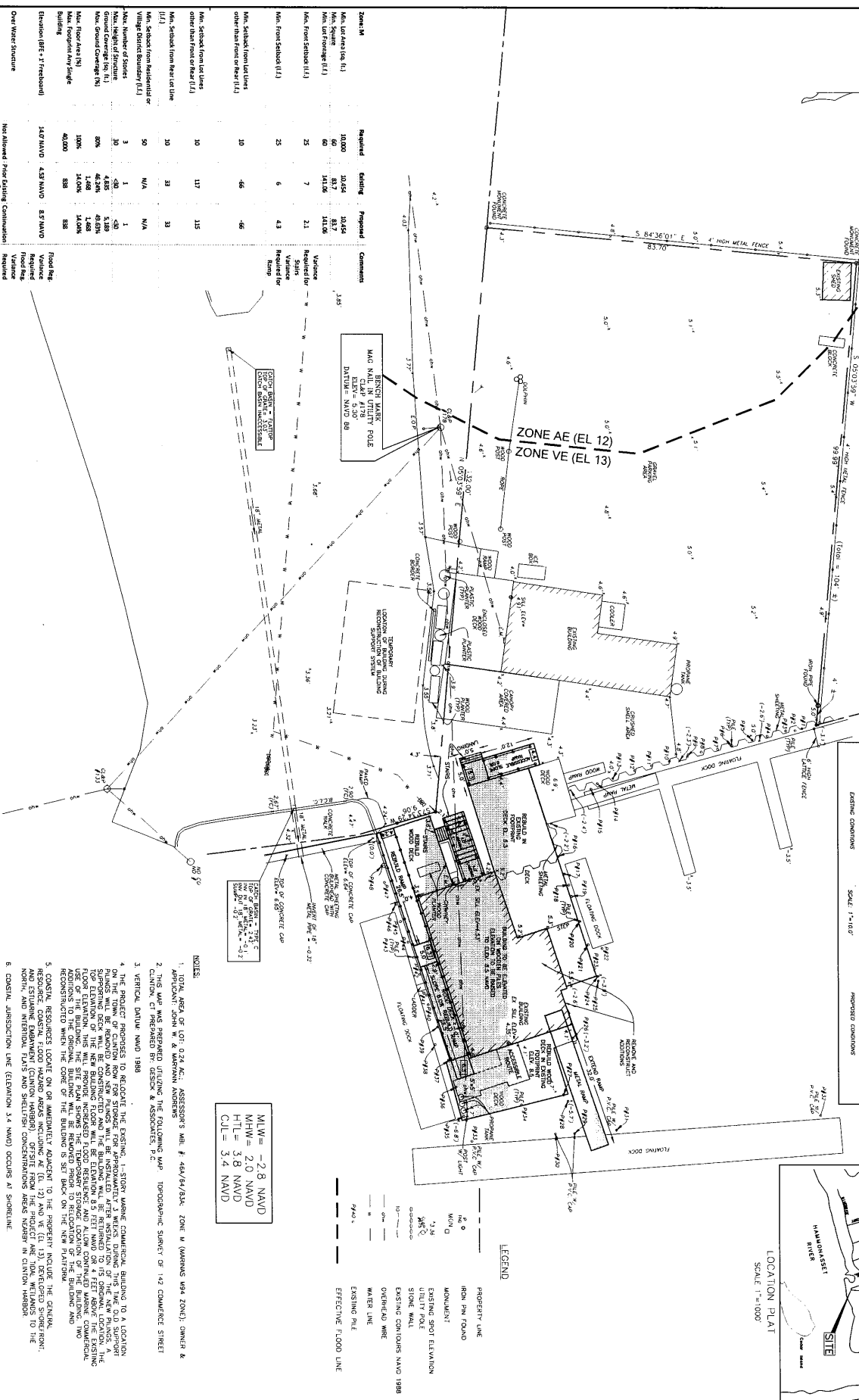
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Exhibit "A"

Licensed Space Plan



- CONSTRUCTION ASSURANCE**
1. ALL BUILDING UTILITIES TO BE DISCONNECTED.
  2. DECKS & BUILDING ADDITIONS TO BE DETACHED FROM BUILDING OR REMOVED.
  3. BUILDING TO BE DETACHED FROM BUILDING SUPPORT PILLS.
  4. BUILDING TO BE SECURED BY TEMPORARY FLOOR BEAMS.
  5. BUILDING TO BE RAISED AND RELOADED TO TEMPORARY LOCATION AT TERMINUS OF COMMERCE STREET.
  6. EXISTING PILLS TO BE REMOVED FROM AREA UNDER BUILDING.
  7. NEW SUPPORT PILLS TO BE DESIGNED BY STRUCTURAL ENGINEER.
  8. NEW FLOOR SUPPORT BEAM SYSTEM TO BE INSTALLED AS DESIGNED BY STRUCTURAL ENGINEER.
  9. BUILDING TO BE PLACED ON NEW SUPPORT SYSTEM AND STRUCTURALLY CONNECTED.
  10. DECKS AND ADDITIONS TO BE RECONNECTED AT FINISHED ELEVATIONS.



MLW = -2.8 NAVD  
 MHW = 2.0 NAVD  
 HTL = 3.8 NAVD  
 CIL = 3.4 NAVD

- LEGEND**
- PROPERTY LINE
  - NON-PIN FOUND
  - MONUMENT
  - EXISTING SPOT ELEVATION
  - UTILITY POLE
  - SINK WALL
  - EXISTING CONDUITS NAVD 1988
  - OVERHEAD WIRE
  - WATER LINE
  - EXISTING PILE
  - EFFECTIVE FLOOD LINE

- NOTES**
1. TOTAL AREA OF LOT 0.24 AC.; ASSESSOR'S MAP # 464/84/83A, ZONE M (MARINA V94 ZONE); OWNER # APPLICANT JOHN W. & BARBARA ANDREWS
  2. THIS MAP WAS PREPARED USING THE FOLLOWING MAP: TOPOGRAFC MAP OF 142 COMMERCE STREET VERTICAL DATUM NAVD 1988
  3. THE PROJECT PROPOSES TO RELOCATE THE EXISTING, 1-STORY MARINE COMMERCIAL BUILDING TO A LOCATION NORTH OF THE EXISTING BUILDING. THE EXISTING BUILDING WILL BE RAISED AND RELOADED TO A TEMPORARY LOCATION AT THE TERMINUS OF COMMERCE STREET. THE EXISTING BUILDING WILL BE RAISED AND RELOADED TO A TEMPORARY LOCATION AT THE TERMINUS OF COMMERCE STREET. THE EXISTING BUILDING WILL BE RAISED AND RELOADED TO A TEMPORARY LOCATION AT THE TERMINUS OF COMMERCE STREET. THE EXISTING BUILDING WILL BE RAISED AND RELOADED TO A TEMPORARY LOCATION AT THE TERMINUS OF COMMERCE STREET.
  4. THE PROJECT PROPOSES TO RELOCATE THE EXISTING, 1-STORY MARINE COMMERCIAL BUILDING TO A LOCATION NORTH OF THE EXISTING BUILDING. THE EXISTING BUILDING WILL BE RAISED AND RELOADED TO A TEMPORARY LOCATION AT THE TERMINUS OF COMMERCE STREET. THE EXISTING BUILDING WILL BE RAISED AND RELOADED TO A TEMPORARY LOCATION AT THE TERMINUS OF COMMERCE STREET. THE EXISTING BUILDING WILL BE RAISED AND RELOADED TO A TEMPORARY LOCATION AT THE TERMINUS OF COMMERCE STREET.
  5. COASTAL RESOURCES LOCATE ON OR IMMEDIATELY ADJACENT TO THE PROPERTY INCLUDE THE GENERAL, NORTH, AND INTERIOR FLATS AND SHELFISH CONCENTRATIONS AREAS NEARBY IN CLINTON HARBOR.
  6. COASTAL JURISDICTION LINE (ELEVATION 3.4 NAVD) OCCURS AT SHORTLINE.

Zone M	Required	Existing	Proposed	Comments
Min. Lot Area (sq. ft.)	10,000	20,424	10,454	
Min. Square Footage (sq. ft.)	60	83.7	83.7	
Min. Lot Frontage (ft.)	60	141.06	141.06	
Min. Front Setback (ft.)	25	7	21	Variance
Min. Front Setback (ft.)	25	6	43	Variance
Min. Setback from lot lines other than front or rear (ft.)	10	117	115	
Min. Setback from abutted or adjacent lot line (ft.)	50	N/A	N/A	
Min. Height of Structure (ft.)	3	1	1	
Max. Height of Structure (ft.)	30	4.80	4.80	
Min. Ground Coverage (%)	20%	46.29%	45.83%	
Max. Floor Area (sq. ft.)	1000	1406	1406	
Max. Floor Area (sq. ft.)	40,000	88	88	
Over Water Structure	14.2 NAVD	4.37 NAVD	8.57 NAVD	

**COASTAL SITE PLAN**

142 COMMERCE STREET CLINTON, CONNECTICUT

**WALDO & ASSOCIATES LLC**  
 PROFESSIONAL ENGINEERS & LAND SURVEYORS  
 89 State St., Guilford, Conn. 06437 Phone 203 453 4386

Date JAN. 20, 2022	Scale 1"=10'
Revised FEB. 12, 2022 REVISED HANDICAP ACCESS JAN. 31, 2023 REVISED NOTES JUNE 1, 2023 STAFF COMMENTS	
Job # 4387	Fld Bk #
Drawn WJK	Checked RES

**ITEM #10**

**SUGGESTED MOTION:**

Motion to set a Town Council Goal Setting Workshop for \_\_\_\_\_, 2023 at \_\_\_\_\_  
p.m.

**ITEM #11**

**SUGGESTED MOTION:**

Motion to set a Town Council Financial Planning Workshop for \_\_\_\_\_, 2023 at \_\_\_\_\_ p.m.

## Director of Finance Monthly Report to Town Council-Meeting November 15, 2023

### October 31, 2023 (Month 4 of FY24) Financial Overview

#### Revenue Overview:

- Revenues for the 4 months ending October 31 were \$32.1 million, and included tax revenues -\$29.1 million, grant revenue \$2.1 million, town services revenue-\$340K, investment income-\$499K, and other revenues \$42K. Revenues for the first four months of FY24 were \$1.2 million higher than the prior year and 51.7% of the total FY24 budget.
- Tax levy collections for the four months ending October 2023 were 56.7% of current tax levy revenues budgeted, comparable to the prior year of 56.5%.
- Revenues for the month of October were \$2.5 million and included total tax revenues of \$311K, State grant revenue of \$1.9 million, investment income of \$122K, town service revenues of \$96K, (town clerk-\$32K, building \$27K, boat moorings \$30K and transfer station \$5K) and other revenues of \$19K.
- The \$1.9 million of State grant revenue received in October included \$1.298 million received for the ECS (educational cost sharing) grant, ¼ of the total grant anticipated for FY24 of \$5.192 million. This is \$218K higher than the FY24 amount budgeted for the ECS grant of \$4.974 million which increased due to the state revising the revenue allocations to the Town after finalization of the Town's FY24 budget.
- Other grant revenue in October included \$288K received for the Municipal Stabilization grant, as budgeted. In addition, the Town received unbudgeted revenues of \$333K for the Municipal Revenue Sharing grant. This grant revenue was not included in the FY24 budget due to the uncertainty these funds would be available for distribution from the State's MRSA (Municipal Revenue Sharing Account) and at the recommendation of CCM, to exclude this revenue in projecting FY24 state revenues.
- Other revenues of \$19K in October included \$12K received for the remaining balance from a 2017 Department of Emergency Services School Security Grant, and \$1K for reimbursement from ARPA funds to the Town for consulting services provided by the Human Services department.

#### Expenses Overview:

- Total expenses were \$3.9 million in October and \$23.7 million year to date, 38% of the FY24 budget. The results are comparable to the prior year, with October 2023 expenses of \$3.8 million, \$21.8 million for the first four months of FY23, 36% of FY23 budget.
- The \$3.9 million of expenditures for October included:
  - \$2.8 million transfers for education expenditures
  - \$769K salary and related fringe benefits
  - \$94K utilities(electricity, heat, water, street lights, hydrants)
  - \$42K general repairs and maintenance (DPW, town wide and park & rec)
  - \$33K fire department expenses (repairs and maintenance and other)
  - \$23K various software and maintenance contracts
  - \$100K for various other operational expenses (i.e.: legal/accounting \$16K, Estuary Council-Seniors-\$23K, landfill expenses \$10K, vehicle/equipment leases \$9K, police training/recruitment \$10, etc.)



**Other:**

Investment Balances and Investment Income: (schedule attached) The Town's total cash and investment balances totaled \$33.9 million at October 31, 2023. Investment income for the month of October was \$122K, \$499K for the first four months of FY24, and is 100% of the total investment income budgeted of \$500K for FY24.

- Contingency: (schedule attached) The contingency balance is \$329,500, at October 31, 2023, unchanged from the prior month.
- Fund Balance: (schedule attached) The Fund Balance calculation remains unchanged at 21.6%, \$4.1 million over the Town's target percentage of 15% of FY24 budgeted expenditures, and will be updated upon completion of the FY23 audit.
- ARPA: (schedule attached) In October, \$328,646 of additional ARPA expenditures were distributed or encumbered, including \$300K for road paving. As of 10/31/23, \$1.3 million of the total APRA grant received has been spent or encumbered. See the schedule for further detail.

**Finance Department Other:**

FY23 Audit: We are waiting on the auditors to wrap up their fieldwork, all requests have been responded to. A draft of the financials is expected by early December.

FY25 Budget: All FY25 budget worksheets have been distributed to the departments, including worksheets to itemize any FY25 capital expenditures requests including a 5-year capital project plan, as well as any department revenue estimates for FY25. The information has been requested to be completed and returned to the Finance office by 12/4.

Town of Clinton  
Fiscal Year 24  
Fund 01 - General Fund Revenues  
YTD October 31, 2023 vs YTD October 31, 2022

BUDGET UNIT	ACCOUNT	ACCOUNT TITLE	FY24 BUDGET	JUL-23	AUG-23	SEP-23	OCT-23	YTD OCT 23 ACTUAL	YTD OCT 22 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT	
										\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	\$ Fav/(UnFav) Variance	Budget %
014000	41101	CURRENT TAX LEVY	51,077,641	27,048,109	1,350,093	315,780	233,164	28,947,146	28,313,218	633,928	2.2%	(22,130,495)	56.7%
	41102	PRIOR YEARS LEVY	175,000	44,013	27,324	12,735	56,257	140,329	86,363	53,965	62.5%	(34,671)	80.2%
	41103	SUPP MOTOR VEHICLE	300,000	-	-	(984)	-	(984)	(10,319)	9,335	-90.5%	(300,984)	-0.3%
	41104	REVENUE EXEMPTIONS	(426,056)	-	-	-	-	-	-	-	0.0%	426,056	0.0%
	41901	TAX INTEREST/LIENS/FEES	140,000	9,561	21,618	12,491	21,285	64,955	54,475	10,480	19.2%	(75,045)	46.4%
	43302	ECS	4,974,130	-	-	-	1,298,021	1,298,021	1,298,021	-	0.0%	(3,676,109)	26.1%
	43307	TOTALLY DISABLED PERSONS	1,100	-	-	-	-	-	-	-	0.0%	(1,100)	0.0%
	43308	ELDERLY TAX EXEMPTIONS	2,000	-	-	2,000	-	2,000	2,000	-	0.0%	-	100.0%
	43314	SPECIAL ED REIMBURSEMENT	268,377	-	-	-	-	-	-	-	0.0%	(268,377)	0.0%
	43401	TOWN ROAD AID	268,577	135,208	-	-	-	135,208	134,289	920	0.7%	(133,369)	50.3%
	43402	LOCAL CAPITAL IMPROVEMENT	84,031	-	-	-	-	-	-	-	0.0%	(84,031)	0.0%
	43600	PROPERTY TAX RELIEF VETS	19,807	-	-	-	-	-	-	-	0.0%	(19,807)	0.0%
	43601	MUNI STABILIZATION GRANT	288,473	-	-	-	288,473	288,473	288,473	-	0.0%	-	100.0%
	43602	TELEPHONE ACCESS LINES	20,000	-	-	-	-	-	-	-	0.0%	(20,000)	0.0%
	43603	PILOT STATE OWNED PROP	37,071	-	-	39,851	-	39,851	-	39,851	0.0%	2,780	107.5%
	43604	GRANTS FOR MUNI PROJECTS	191,674	-	-	-	-	-	-	-	0.0%	(191,674)	0.0%
	43609	MUNICIPAL SHARING GRANT	-	-	-	-	333,340	333,340	256,014	77,326	30.2%	333,340	0.0%
	44402	TRANSFER STATION FEES	65,000	5,427	6,026	4,849	4,890	21,192	23,675	(2,483)	-10.5%	(43,808)	32.6%
	44714	LAUNCH PASSES	24,000	3,092	2,506	1,705	620	7,923	12,380	(4,458)	-36.0%	(16,078)	33.0%
	44715	BOAT MOORINGS	103,000	1,391	1,227	12,969	30,212	45,800	47,978	(2,178)	-4.5%	(57,200)	44.5%
	46101	INVESTMENT INCOME	500,000	102,477	143,828	130,939	122,267	499,511	83,952	415,559	495.0%	(489)	99.9%
	46105	WSAM TRUST FUND	40,000	-	-	9,311	-	9,311	12,148	(2,837)	-23.4%	(30,689)	23.3%
	47201	TOWN PROPERTY RENTALS	10,000	4,050	300	-	-	4,350	14,350	(10,000)	-69.7%	(5,650)	43.5%
	47205	WSAM RENTALS	5,000	-	-	-	-	-	2,898	(2,898)	-100.0%	(5,000)	0.0%
	48810	RECEIPTS/REVENUES	22,000	3,320	492	2,976	13,568	20,355	9,405	10,951	116.4%	(1,645)	92.5%
	48832	SCRAP METAL RETURNS	10,000	1,021	2,080	865	1,553	5,519	3,074	2,445	79.5%	(4,481)	55.2%
	48833	WORKER'S COMP REFUNDS	-	4,198	4,198	4,198	4,198	16,791	37,038	(20,247)	-54.7%	16,791	0.0%
	48898	APPLIED FUND BAL-CAPITAL	3,064,000	-	-	-	-	-	-	-	0.0%	(3,064,000)	0.0%
	48899	APPROPRIATED SURPLUS	250,000	-	-	-	-	-	-	-	0.0%	(250,000)	0.0%
	49161	XFERS IN/OUT OTHER FUNDS	-	-	-	-	-	-	-	-	0.0%	-	0.0%
	49200	SALE OF FIXED ASSETS	-	-	4,700	-	-	4,700	-	4,700	0.0%	4,700	0.0%
014000	- GENERAL REVENUE		61,514,825	27,361,867	1,564,391	549,685	2,407,848	31,883,792	30,669,431	1,214,361	4.0%	(29,631,033)	51.8%
014147	44101	TOWN CLERK MISC FEES	120,000	5,340	(3,826)	6,132	5,295	12,941	20,391	(7,450)	-36.5%	(107,059)	10.8%
	44102	REAL ESTATE CONVEY TAX	225,000	18,819	35,109	26,686	23,619	104,232	93,974	10,258	10.9%	(120,768)	46.3%
	44501	VITALS	7,500	2,510	688	4,036	3,256	10,490	4,886	5,604	114.7%	2,990	139.9%
014147	- TOWN CLERK		352,500	26,669	31,971	36,854	32,170	127,663	119,251	8,413	7.1%	(224,837)	36.2%
014153	44104	PLANNING / ZONING FEES	12,000	2,340	1,170	1,545	(315)	4,740	5,864	(1,124)	-19.2%	(7,260)	39.5%
014153	- PLANNING & ZONING COMM		12,000	2,340	1,170	1,545	(315)	4,740	5,864	(1,124)	-19.2%	(7,260)	39.5%
014155	44107	ZONING BD OF APPEALS FEES	5,000	2,360	320	-	(232)	2,448	1,212	1,236	102.0%	(2,552)	49.0%
014155	- ZONING BOARD OF APPEALS		5,000	2,360	320	-	(232)	2,448	1,212	1,236	102.0%	(2,552)	49.0%
014163	44106	INLAND WETLANDS	2,000	1,045	397	38	579	2,059	648	1,411	217.7%	59	103.0%
014163	- INLANDS/WETLANDS COMM		2,000	1,045	397	38	579	2,059	648	1,411	217.7%	59	103.0%
014167	49161	XFERS IN/OUT OTHER FUNDS	-	-	-	-	-	-	-	-	0.0%	-	0.0%
014167	- SHELLFISH COMMISSION		-	-	-	-	-	-	-	-	0.0%	-	0.0%
014201	44201	CONTRACT POLICE SERVICES	35,000	2,696	1,756	243	513	5,209	22,734	(17,526)	-77.1%	(29,791)	14.9%
	44203	POLICE FINES	4,630	1,071	2,359	428	-	3,858	2,814	1,044	37.1%	(772)	83.3%
014201	- POLICE		39,630	3,767	4,115	671	513	9,067	25,548	(16,482)	-64.5%	(30,563)	22.9%
014213	42201	BUILDING FEES	200,000	26,124	28,613	25,899	27,582	108,217	95,935	12,282	12.8%	(91,783)	54.1%
014213	- BUILDING DEPARTMENT		200,000	26,124	28,613	25,899	27,582	108,217	95,935	12,282	12.8%	(91,783)	54.1%
014215	42261	DOG BOARDING FEES	-	-	-	-	-	-	-	-	0.0%	-	0.0%
014215	- ANIMAL CONTROL		-	-	-	-	-	-	-	-	0.0%	-	0.0%
014219	42300	FIRE MARSHAL FEES	1,000	-	225	210	-	435	300	135	45.0%	(565)	43.5%
014219	- FIRE MARSHAL		1,000	-	225	210	-	435	300	135	45.0%	(565)	43.5%
014505	44713	BEACH PASSES	22,000	4,660	5,534	790	-	10,984	11,471	(487)	-4.2%	(11,016)	49.9%
014505	- PARKS & RECREATION		22,000	4,660	5,534	790	-	10,984	11,471	(487)	-4.2%	(11,016)	49.9%
	GRAND TOTAL		62,148,955	27,428,832	1,636,737	615,691	2,468,145	32,149,405	30,929,660	1,219,745	3.9%	(29,999,550)	51.7%

Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
YTD October 31, 2023 vs YTD October 31, 2022

Department	FY24 BUDGET	OCT 2023 ACTUAL	Encumbrance	FY24 YTD OCT 2023 ACTUAL	FY23 YTD OCT 2022 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrances
						\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget
Total for 4111 - TOWN MANAGER	272,018	21,827	-	84,341	86,182	1,841	2.1%	187,677	31.0%
Total for 4119 - FINANCE	320,153	22,395	3,250	110,962	106,354	(4,608)	-4.3%	205,941	35.7%
Total for 4131 - ASSESSOR	235,453	18,410	453	91,927	86,609	(5,318)	-6.1%	143,073	39.2%
Total for 4135 - TAX COLLECTOR	177,467	11,836	-	63,625	61,557	(2,068)	-3.4%	113,842	35.9%
Total for 4143 - TECHNOLOGY	482,011	19,530	89,766	214,070	184,333	(29,737)	-16.1%	178,175	63.0%
Total for 4147 - TOWN CLERK	159,990	13,457	12,942	51,915	51,380	(535)	-1.0%	95,133	40.5%
Total for 4153 - PLANNING & ZONING COMM	198,016	13,569	27,500	52,947	34,550	(18,397)	-53.2%	117,569	40.6%
Total for 4155 - ZONING BOARD OF APPEALS	2,050	50	-	71	89	18	19.7%	1,979	3.5%
Total for 4161 - PROBATE COURT	4,140	-	-	2,070	2,070	(0)	0.0%	2,070	50.0%
Total for 4163 - INLANDS/WETLANDS COMM	84,836	6,561	-	26,506	26,162	(344)	-1.3%	58,330	31.2%
Total for 4165 - HARBOR COMMISSION	56,592	4,204	-	31,744	29,236	(2,508)	-8.6%	24,848	56.1%
Total for 4167 - SHELLFISH COMMISSION	20,150	3,500	-	3,735	149	(3,585)	-2,400.2%	16,415	18.5%
Total for 4191 - WATER POLLUTION CONTROL	59,211	-	-	10,031	10,526	495	4.7%	49,180	16.9%
Total for 4193 - WASM MAINTENANCE	201,028	14,928	-	62,665	54,558	(8,107)	-14.9%	138,363	31.2%
Total for 4195 - ELECTIONS & MEETINGS	43,115	2,886	-	10,245	11,754	1,509	12.8%	32,870	23.8%
Total for 4197 - GENERAL GOVERNMENT ADMIN	470,947	29,910	8,454	113,154	106,974	(6,180)	-5.8%	349,340	25.8%
Total for 4199 - OTHER GENERAL GOVERNMENT	1,273,200	45,795	399,247	713,011	617,468	(95,543)	-15.5%	160,942	87.4%
Total for 4201 - POLICE	3,045,715	285,206	2,370	1,021,182	960,216	(60,966)	-6.3%	2,022,163	33.6%
Total for 4203 - FIRE DEPARTMENT	350,000	33,649	-	155,162	112,550	(42,612)	-37.9%	194,838	44.3%
Total for 4213 - BUILDING DEPARTMENT	129,990	10,093	-	40,912	39,427	(1,485)	-3.8%	89,078	31.5%
Total for 4215 - ANIMAL CONTROL	62,426	4,991	-	19,961	19,235	(726)	-3.8%	42,465	32.0%
Total for 4219 - FIRE MARSHAL	63,000	4,714	-	18,911	17,612	(1,299)	-7.4%	44,089	30.0%
Total for 4221 - COMMUNICATIONS	699,362	44,043	9,731	268,041	249,779	(18,262)	-7.3%	421,590	39.7%
Total for 4223 - CIVIL PREPAREDNESS	14,000	635	-	2,516	2,500	(16)	-0.6%	11,484	18.0%
Total for 4301 - PUBLIC WORK	2,121,066	136,592	318,176	638,941	614,929	(24,012)	-3.9%	1,163,948	45.1%
Total for 4311 - STREET LIGHTING	39,000	2,704	22,466	7,534	6,302	(1,232)	-19.5%	9,000	76.9%
Total for 4329 - WATER & HYDRANTS	554,000	42,344	423,763	125,237	131,479	6,242	4.7%	5,000	99.1%
Total for 4403 - HEALTH	147,755	-	73,878	73,878	73,878	-	0.0%	-	100.0%
Total for 4419 - YOUTH & FAMILY	309,622	15,347	38	79,365	71,280	(8,085)	-11.3%	230,219	25.6%
Total for 4427 - SENIOR SERVICES	46,708	2,720	-	13,906	6,926	(6,980)	-100.8%	32,802	29.8%
Total for 4501 - LIBRARY	836,271	-	558,514	277,757	341,800	64,043	18.7%	-	100.0%
Total for 4505 - PARKS & RECREATION	291,657	16,409	3,564	103,110	103,841	731	0.7%	184,983	36.6%
Total for 4603 - ECON DEVELOPMENT	14,480	-	-	-	-	-	0.0%	14,480	0.0%
Total for 4701 - EDUCATION	35,867,042	2,812,845	-	10,278,802	9,660,528	(618,273)	-6.4%	25,588,240	28.7%
Total for 4801 - BOE DEBT - PRIN	2,073,000	-	-	1,173,000	1,065,000	(108,000)	-10.1%	900,000	56.6%
Total for 4802 - TOWN DEBT PRIN	1,553,593	9,436	66,052	1,242,541	1,269,447	26,906	2.1%	245,000	84.2%
Total for 4803 - BOE DEBT INTEREST	832,835	-	-	429,121	473,699	44,578	9.4%	403,714	51.5%
Total for 4804 - TOWN DEBT INTEREST	561,247	-	-	253,123	285,628	32,504	11.4%	308,124	45.1%
Total for 4901 - CAPITAL PROJECTS	3,059,707	-	-	3,070,207	2,368,363	(701,844)	-29.6%	(10,500)	100.3%
Total for 5100 - FRINGE BENEFITS	5,405,602	220,718	259,590	2,817,383	2,482,144	(335,240)	-13.5%	2,328,629	56.9%
<b>GRAND TOTAL</b>	<b>62,138,455</b>	<b>3,871,303</b>	<b>2,279,753</b>	<b>23,753,609</b>	<b>21,826,511</b>	<b>(1,927,098)</b>	<b>-8.8%</b>	<b>36,105,093</b>	<b>41.9%</b>

Town of Clinton  
Fund 01 - General Fund Expenditures  
By Department  
YTD October 31, 2023 vs YTD October 31, 2022

Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY24 BUDGET	OCT 2023 ACTUAL	Encumbrance	FY24 YTD OCT 2023 ACTUAL	FY23 YTD OCT 2022 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrance
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget
4111	TOWN MANAGER	51310	SALARIES-FULL TIME	234,335	18,346	-	73,155	74,451	1,296	1.7%	161,180	31.2%
	TOWN MANAGER	51311	ELECTED OFFICIALS SALARY	12,000	1,000	-	4,000	4,125	125	3.0%	8,000	33.3%
	TOWN MANAGER	51320	SALARIES - PART TIME	16,677	1,346	-	4,532	4,448	(84)	-1.9%	12,145	27.2%
	TOWN MANAGER	52901	AUTOMOBILE ALLOWANCE	4,800	400	-	1,600	1,600	-	0.0%	3,200	33.3%
	TOWN MANAGER	54300	REPAIRS & MAINTENANCE	1,686	468	-	468	594	126	21.2%	1,218	27.7%
	TOWN MANAGER	56100	GENERAL SUPPLIES	1,100	69	-	355	286	(69)	-24.2%	745	32.3%
	TOWN MANAGER	58110	MISC EXPENDITURES	1,420	199	-	232	679	447	65.8%	1,188	16.3%
<b>Total for 4111 - TOWN MANAGER</b>				<b>272,018</b>	<b>21,827</b>	<b>-</b>	<b>84,341</b>	<b>86,182</b>	<b>1,841</b>	<b>2.1%</b>	<b>187,677</b>	<b>31.0%</b>
4119	FINANCE	51310	SALARIES-FULL TIME	274,763	21,982	-	87,988	85,079	(2,910)	-3.4%	186,775	32.0%
	FINANCE	51311	ELECTED OFFICIALS SALARY	1,000	83	-	333	333	-	0.0%	667	33.3%
	FINANCE	52900	TRAVEL EXPENSE	200	52	-	118	93	(25)	-27.0%	82	59.0%
	FINANCE	53300	OTHER PROF/TECH SERVICES	6,000	-	3,250	-	-	-	0.0%	2,750	54.2%
	FINANCE	54304	IT/TECHNOLOGY MAINTENANCE	30,020	128	-	21,001	19,807	(1,194)	-6.0%	9,019	70.0%
	FINANCE	55301	POSTAGE	3,000	150	-	806	1,019	213	20.9%	2,194	26.9%
	FINANCE	56100	GENERAL SUPPLIES	4,900	-	-	715	23	(692)	-2,957.7%	4,185	14.6%
FINANCE	58100	DUES & FEES	270	-	-	-	-	-	0.0%	270	0.0%	
<b>Total for 4119 - FINANCE</b>				<b>320,153</b>	<b>22,395</b>	<b>3,250</b>	<b>110,962</b>	<b>106,354</b>	<b>(4,608)</b>	<b>-4.3%</b>	<b>205,941</b>	<b>35.7%</b>
4131	ASSESSOR	51310	SALARIES-FULL TIME	186,327	14,590	-	58,030	56,754	(1,275)	-2.2%	128,297	31.1%
	ASSESSOR	52900	TRAVEL EXPENSE	500	-	-	-	139	139	100.0%	500	0.0%
	ASSESSOR	53220	IN SERVICE	1,330	-	-	-	60	60	100.0%	1,330	0.0%
	ASSESSOR	53300	OTHER PROF/TECH SERVICES	4,500	2,203	-	2,203	-	(2,203)	0.0%	2,298	48.9%
	ASSESSOR	53400	OTHER PROF SERVICES	10,000	-	-	5,000	5,000	-	0.0%	5,000	50.0%
	ASSESSOR	53500	TECHNICAL SERVICES	12,509	1,517	401	10,132	9,046	(1,085)	-12.0%	1,976	84.2%
	ASSESSOR	54304	IT/TECHNOLOGY MAINTENANCE	13,817	-	-	13,817	12,293	(1,524)	-12.4%	-	100.0%
	ASSESSOR	55301	POSTAGE	2,200	66	-	429	741	312	42.1%	1,771	19.5%
	ASSESSOR	56100	GENERAL SUPPLIES	1,030	-	52	18	545	526	96.6%	959	6.9%
	ASSESSOR	56430	PERIODICALS	2,240	-	-	2,224	1,906	(318)	-16.7%	16	99.3%
	ASSESSOR	58100	DUES & FEES	1,000	35	-	75	125	50	40.0%	925	7.5%
<b>Total for 4131 - ASSESSOR</b>				<b>235,453</b>	<b>18,410</b>	<b>453</b>	<b>91,927</b>	<b>86,609</b>	<b>(5,318)</b>	<b>-6.1%</b>	<b>143,073</b>	<b>39.2%</b>
4135	TAX COLLECTOR	51310	SALARIES-FULL TIME	123,818	9,573	-	38,334	38,066	(268)	-0.7%	85,484	31.0%
	TAX COLLECTOR	51320	SALARIES - PART TIME	14,535	662	-	4,818	5,430	612	11.3%	9,717	33.1%
	TAX COLLECTOR	52900	TRAVEL EXPENSE	500	21	-	110	30	(80)	-266.8%	390	22.0%
	TAX COLLECTOR	53300	OTHER PROF/TECH SERVICES	3,336	-	-	3,335	3,176	(159)	-5.0%	1	100.0%
	TAX COLLECTOR	53500	TECHNICAL SERVICES	5,926	-	-	5,926	5,644	(282)	-5.0%	0	100.0%
	TAX COLLECTOR	55301	POSTAGE	17,000	926	-	6,173	5,249	(924)	-17.6%	10,827	36.3%
	TAX COLLECTOR	56100	GENERAL SUPPLIES	3,800	458	-	562	235	(327)	-138.9%	3,238	14.8%
	TAX COLLECTOR	56290	OTHER	4,547	-	-	3,602	3,083	(518)	-16.8%	945	79.2%
	TAX COLLECTOR	58099	DMV FEES	250	-	-	250	250	-	0.0%	-	100.0%
	TAX COLLECTOR	58100	DUES & FEES	1,355	90	-	90	75	(15)	-20.0%	1,265	6.6%
	TAX COLLECTOR	58900	OTHER ITEMS	2,400	106	-	424	318	(106)	-33.3%	1,976	17.7%
<b>Total for 4135 - TAX COLLECTOR</b>				<b>177,467</b>	<b>11,836</b>	<b>-</b>	<b>63,625</b>	<b>61,557</b>	<b>(2,068)</b>	<b>-3.4%</b>	<b>113,842</b>	<b>35.9%</b>
4143	TECHNOLOGY	51310	SALARIES-FULL TIME	121,364	5,955	-	24,319	38,009	13,690	36.0%	97,045	20.0%
	TECHNOLOGY	53200	PROFESSIONAL SERVICES	92,904	5,967	47,736	23,868	29,835	5,967	20.0%	21,300	77.1%
	TECHNOLOGY	53225	TRAINING	4,332	-	-	4,032	711	(3,221)	-466.7%	300	93.1%
	TECHNOLOGY	54300	REPAIRS & MAINTENANCE	4,000	-	-	708	664	(44)	-6.6%	3,292	17.7%
	TECHNOLOGY	54304	IT/TECHNOLOGY MAINTENANCE	106,557	-	8,922	76,112	66,054	(10,058)	-15.2%	21,523	79.8%
	TECHNOLOGY	55300	COMMUNICATIONS	127,078	4,836	25,097	76,620	44,269	(32,350)	-73.1%	25,361	80.0%
	TECHNOLOGY	57400	INFRASTRUCTURE	25,776	2,773	8,011	8,411	4,790	(3,622)	-75.6%	9,353	63.7%
<b>Total for 4143 - TECHNOLOGY</b>				<b>482,011</b>	<b>19,530</b>	<b>89,766</b>	<b>214,070</b>	<b>184,333</b>	<b>(29,737)</b>	<b>-16.1%</b>	<b>178,175</b>	<b>63.0%</b>

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Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY24 BUDGET	OCT 2023 ACTUAL	Encumbrance	FY24 YTD OCT 2023 ACTUAL	FY23 YTD OCT 2022 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrance
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget
4147	TOWN CLERK	51310	SALARIES-FULL TIME	119,690	9,440	-	39,733	37,714	(2,019)	-5.4%	79,957	33.2%
	TOWN CLERK	52900	TRAVEL EXPENSE	200	-	-	-	-	-	0.0%	200	0.0%
	TOWN CLERK	53300	OTHER PROF/TECH SERVICES	23,500	1,669	12,942	8,058	8,078	20	0.3%	2,500	89.4%
	TOWN CLERK	56100	GENERAL SUPPLIES	4,500	179	-	760	1,331	571	42.9%	3,740	16.9%
	TOWN CLERK	57350	TECHNOLOGY SOFTWARE	1,000	-	-	-	-	-	0.0%	1,000	0.0%
	TOWN CLERK	58110	MISC EXPENDITURES	200	-	-	-	34	34	100.0%	200	0.0%
	TOWN CLERK	58111	ELECTION COSTS	7,500	2,169	-	2,169	3,027	858	28.3%	5,331	28.9%
	TOWN CLERK	58800	PROGRAM COST	400	-	-	-	-	-	0.0%	400	0.0%
	TOWN CLERK	58900	OTHER ITEMS	3,000	-	-	1,195	1,195	-	0.0%	1,805	39.8%
<b>Total for 4147 - TOWN CLERK</b>				<b>159,990</b>	<b>13,457</b>	<b>12,942</b>	<b>51,915</b>	<b>51,380</b>	<b>(535)</b>	<b>-1.0%</b>	<b>95,133</b>	<b>40.5%</b>
4153	PLANNING & ZONING COMM	51310	SALARIES-FULL TIME	164,486	13,013	-	52,300	22,043	(30,257)	-137.3%	112,186	31.8%
	PLANNING & ZONING COMM	52900	TRAVEL EXPENSE	200	-	-	-	-	-	0.0%	200	0.0%
	PLANNING & ZONING COMM	53225	TRAINING	1,000	405	-	405	30	(375)	-1,249.1%	595	40.5%
	PLANNING & ZONING COMM	53300	OTHER PROF/TECH SERVICES	27,500	-	27,500	-	-	-	0.0%	-	100.0%
	PLANNING & ZONING COMM	53400	OTHER PROF SERVICES	1,057	-	-	-	12,000	12,000	100.0%	1,057	0.0%
	PLANNING & ZONING COMM	55301	POSTAGE	800	66	-	157	219	63	28.6%	643	19.6%
	PLANNING & ZONING COMM	56100	GENERAL SUPPLIES	800	85	-	85	168	83	49.3%	715	10.7%
	PLANNING & ZONING COMM	58900	OTHER ITEMS	2,173	-	-	-	89	89	100.0%	2,173	0.0%
<b>Total for 4153 - PLANNING &amp; ZONING COMM</b>				<b>198,016</b>	<b>13,569</b>	<b>27,500</b>	<b>52,947</b>	<b>34,550</b>	<b>(18,397)</b>	<b>-53.2%</b>	<b>117,569</b>	<b>40.6%</b>
4155	ZONING BOARD OF APPEALS	53225	TRAINING	400	-	-	-	-	-	0.0%	400	0.0%
	ZONING BOARD OF APPEALS	53300	OTHER PROF/TECH SERVICES	500	-	-	-	-	-	0.0%	500	0.0%
	ZONING BOARD OF APPEALS	54300	REPAIRS & MAINTENANCE	100	-	-	-	-	-	0.0%	100	0.0%
	ZONING BOARD OF APPEALS	55301	POSTAGE	750	50	-	71	58	(13)	-22.2%	679	9.5%
	ZONING BOARD OF APPEALS	56100	GENERAL SUPPLIES	300	-	-	-	30	30	100.0%	300	0.0%
<b>Total for 4155 - ZONING BOARD OF APPEALS</b>				<b>2,050</b>	<b>50</b>	<b>-</b>	<b>71</b>	<b>89</b>	<b>18</b>	<b>19.7%</b>	<b>1,979</b>	<b>3.5%</b>
4161	PROBATE COURT	53300	OTHER PROF/TECH SERVICES	4,140	-	-	2,070	2,070	(0)	0.0%	2,070	50.0%
<b>Total for 4161 - PROBATE COURT</b>				<b>4,140</b>	<b>-</b>	<b>-</b>	<b>2,070</b>	<b>2,070</b>	<b>(0)</b>	<b>0.0%</b>	<b>2,070</b>	<b>50.0%</b>
4163	INLANDS/WETLANDS COMM	51310	SALARIES-FULL TIME	82,936	6,550	-	26,449	25,842	(607)	-2.3%	56,487	31.9%
	INLANDS/WETLANDS COMM	52900	TRAVEL EXPENSE	100	-	-	-	-	-	0.0%	100	0.0%
	INLANDS/WETLANDS COMM	53225	TRAINING	500	-	-	-	230	230	100.0%	500	0.0%
	INLANDS/WETLANDS COMM	53300	OTHER PROF/TECH SERVICES	500	-	-	-	-	-	0.0%	500	0.0%
	INLANDS/WETLANDS COMM	55301	POSTAGE	400	12	-	57	90	33	36.8%	343	14.3%
	INLANDS/WETLANDS COMM	56100	GENERAL SUPPLIES	250	-	-	-	-	-	0.0%	250	0.0%
	INLANDS/WETLANDS COMM	58900	OTHER ITEMS	150	-	-	-	-	-	0.0%	150	0.0%
<b>Total for 4163 - INLANDS/WETLANDS COMM</b>				<b>84,836</b>	<b>6,561</b>	<b>-</b>	<b>26,506</b>	<b>26,162</b>	<b>(344)</b>	<b>-1.3%</b>	<b>58,330</b>	<b>31.2%</b>
4165	HARBOR COMMISSION	51310	SALARIES-FULL TIME	24,000	1,728	-	11,856	11,305	(551)	-4.9%	12,144	49.4%
	HARBOR COMMISSION	51320	SALARIES - PART TIME	32,592	2,476	-	19,888	17,931	(1,958)	-10.9%	12,704	61.0%
<b>Total for 4165 - HARBOR COMMISSION</b>				<b>56,592</b>	<b>4,204</b>	<b>-</b>	<b>31,744</b>	<b>29,236</b>	<b>(2,508)</b>	<b>-8.6%</b>	<b>24,848</b>	<b>56.1%</b>
4167	SHELLFISH COMMISSION	52900	TRAVEL EXPENSE	2,500	-	-	58	149	91	61.0%	2,442	2.3%
	SHELLFISH COMMISSION	54315	GENERAL MAINTENANCE	700	-	-	-	-	-	0.0%	700	0.0%
	SHELLFISH COMMISSION	56100	GENERAL SUPPLIES	200	-	-	177	-	(177)	0.0%	23	88.3%
	SHELLFISH COMMISSION	56900	OTHER SUPPLIES	1,550	-	-	-	-	-	0.0%	1,550	0.0%
	SHELLFISH COMMISSION	58110	MISC EXPENDITURES	2,200	-	-	-	-	-	0.0%	2,200	0.0%
	SHELLFISH COMMISSION	58900	OTHER ITEMS	13,000	3,500	-	3,500	-	(3,500)	0.0%	9,500	26.9%
<b>Total for 4167 - SHELLFISH COMMISSION</b>				<b>20,150</b>	<b>3,500</b>	<b>-</b>	<b>3,735</b>	<b>149</b>	<b>(3,585)</b>	<b>-2,400.2%</b>	<b>16,415</b>	<b>18.5%</b>

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Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY24 BUDGET	OCT 2023 ACTUAL	Encumbrance	FY24 YTD OCT 2023 ACTUAL	FY23 YTD OCT 2022 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrance
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget
4191	WATER POLLUTION CONTROL	51310	SALARIES-FULL TIME	18,100	-	-	-	-	-	0.0%	18,100	0.0%
	WATER POLLUTION CONTROL	52900	TRAVEL EXPENSE	50	-	-	-	-	-	0.0%	50	0.0%
	WATER POLLUTION CONTROL	53200	PROFESSIONAL SERVICES	9,000	-	-	-	-	-	0.0%	9,000	0.0%
	WATER POLLUTION CONTROL	54901	SURFACE WATER TESTING	5,985	-	-	5,409	-	(5,409)	0.0%	576	90.4%
	WATER POLLUTION CONTROL	54902	WELL MONITORING	2,800	-	-	800	430	(370)	-86.0%	2,000	28.6%
	WATER POLLUTION CONTROL	54910	STATE WATER TESTING	14,756	-	-	3,823	3,096	(726)	-23.5%	10,934	25.9%
	WATER POLLUTION CONTROL	56100	GENERAL SUPPLIES	1,000	-	-	-	-	-	0.0%	1,000	0.0%
	WATER POLLUTION CONTROL	58100	DUES & FEES	520	-	-	-	-	-	0.0%	520	0.0%
	WATER POLLUTION CONTROL	58900	OTHER ITEMS	7,000	-	-	-	7,000	7,000	100.0%	7,000	0.0%
<b>Total for 4191 - WATER POLLUTION CONTROL</b>				<b>59,211</b>	<b>-</b>	<b>-</b>	<b>10,031</b>	<b>10,526</b>	<b>495</b>	<b>4.7%</b>	<b>49,180</b>	<b>16.9%</b>
4193	WASM MAINTENANCE	51310	SALARIES-FULL TIME	158,355	13,027	-	49,746	45,061	(4,685)	-10.4%	108,609	31.4%
	WASM MAINTENANCE	51320	SALARIES - PART TIME	36,673	1,573	-	7,914	7,623	(290)	-3.8%	28,760	21.6%
	WASM MAINTENANCE	51330	OVERTIME	6,000	328	-	5,005	1,874	(3,131)	-167.1%	995	83.4%
<b>Total for 4193 - WASM MAINTENANCE</b>				<b>201,028</b>	<b>14,928</b>	<b>-</b>	<b>62,665</b>	<b>54,558</b>	<b>(8,107)</b>	<b>-14.9%</b>	<b>138,363</b>	<b>31.2%</b>
4195	ELECTIONS & MEETINGS	51320	SALARIES - PART TIME	22,000	1,833	-	7,333	6,667	(667)	-10.0%	14,667	33.3%
	ELECTIONS & MEETINGS	51620	PART TIME WAGES	12,395	-	-	-	2,655	2,655	100.0%	12,395	0.0%
	ELECTIONS & MEETINGS	54300	REPAIRS & MAINTENANCE	3,120	920	-	1,670	1,425	(245)	-17.2%	1,450	53.5%
	ELECTIONS & MEETINGS	56100	GENERAL SUPPLIES	900	132	-	260	322	62	19.2%	640	28.9%
	ELECTIONS & MEETINGS	56900	OTHER SUPPLIES	1,298	-	-	-	305	305	100.0%	1,298	0.0%
	ELECTIONS & MEETINGS	58100	DUES & FEES	1,402	-	-	982	380	(602)	-158.4%	420	70.0%
	ELECTIONS & MEETINGS	58110	MISC EXPENDITURES	2,000	-	-	-	-	-	0.0%	2,000	0.0%
<b>Total for 4195 - ELECTIONS &amp; MEETINGS</b>				<b>43,115</b>	<b>2,886</b>	<b>-</b>	<b>10,245</b>	<b>11,754</b>	<b>1,509</b>	<b>12.8%</b>	<b>32,870</b>	<b>23.8%</b>
4197	GENERAL GOV'T ADMIN	55507	BEAUTIFICATION COMMITTEE	1,754	-	-	158	-	(158)	0.0%	1,596	9.0%
	GENERAL GOV'T ADMIN	58084	MIDDLESEX PARAMEDIC	13,400	3,315	6,770	6,630	3,315	(3,315)	-100.0%	-	100.0%
	GENERAL GOV'T ADMIN	58086	CONTINGENCY	329,500	-	-	-	-	-	0.0%	329,500	0.0%
	GENERAL GOV'T ADMIN	58087	CONSERVATION COMMISSION	1,150	65	-	65	65	-	0.0%	1,085	5.7%
	GENERAL GOV'T ADMIN	58088	HAZARDOUS WASTE SITE	20,000	1,838	-	7,279	6,077	(1,202)	-19.8%	12,721	36.4%
	GENERAL GOV'T ADMIN	58096	CONFERENCE OF MUNICIPAL	8,741	-	-	8,741	8,741	-	0.0%	-	100.0%
	GENERAL GOV'T ADMIN	58097	ESTUARY TRANSIT	47,625	-	-	47,625	46,240	(1,385)	-3.0%	-	100.0%
	GENERAL GOV'T ADMIN	58098	ESTUARY COUNCIL-SENIORS	23,467	23,467	-	23,467	25,181	1,714	6.8%	-	100.0%
	GENERAL GOV'T ADMIN	58101	CRERPA	14,835	-	-	14,835	14,692	(143)	-1.0%	-	100.0%
	GENERAL GOV'T ADMIN	58102	COST	1,175	-	-	1,175	1,175	-	0.0%	-	100.0%
	GENERAL GOV'T ADMIN	58200	JUDGEMENTS	3,400	808	1,684	1,511	554	(958)	-173.0%	205	94.0%
	GENERAL GOV'T ADMIN	58802	TREE COMMITTEE	400	-	-	-	-	-	0.0%	400	0.0%
	GENERAL GOV'T ADMIN	58807	TREE WARDEN	5,000	417	-	1,667	833	(833)	-100.0%	3,333	33.3%
	GENERAL GOV'T ADMIN	58809	HISTORIC DISTR COMM	200	-	-	-	101	101	100.0%	200	0.0%
	GENERAL GOV'T ADMIN	58810	HUMAN RIGHTS COMMITTEE	300	-	-	-	-	-	0.0%	300	0.0%
	GENERAL GOV'T ADMIN	59900	FUND TRANSFERS OUT	-	-	-	-	-	-	0.0%	-	0.0%
<b>Total for 4197 - GENERAL GOVERNMENT ADMIN</b>				<b>470,947</b>	<b>29,910</b>	<b>8,454</b>	<b>113,154</b>	<b>106,974</b>	<b>(6,180)</b>	<b>-5.8%</b>	<b>349,340</b>	<b>25.8%</b>
4199	OTHER GENERAL GOV'T	51320	SALARIES - PART TIME	7,000	329	-	1,136	1,689	553	32.7%	5,864	16.2%
	OTHER GENERAL GOV'T	52600	EMPLOYMENT COMPENSATION	5,000	-	-	-	-	-	0.0%	5,000	0.0%
	OTHER GENERAL GOV'T	53020	TOWN COUNSEL	95,000	7,154	40,905	35,817	11,167	(24,650)	-220.7%	18,278	80.8%
	OTHER GENERAL GOV'T	53310	AUDIT/ACCOUNTING SERVICES	55,800	10,200	23,400	30,400	29,500	(900)	-3.1%	2,000	96.4%
	OTHER GENERAL GOV'T	54903	LAND RECORDS INDEX AUDIT	1,600	65	1,379	221	280	60	21.3%	-	100.0%
	OTHER GENERAL GOV'T	55200	INSUR OTHER THAN EE BENEF	550,000	100	17,000	530,062	474,635	(55,427)	-11.7%	2,938	99.5%
	OTHER GENERAL GOV'T	55400	ADVERTISING	20,000	780	-	3,615	2,216	(1,399)	-63.2%	16,385	18.1%
	OTHER GENERAL GOV'T	55506	ANNUAL TOWN REPORT	3,500	-	-	-	-	-	0.0%	3,500	0.0%
	OTHER GENERAL GOV'T	56220	ELECTRICITY	290,000	19,197	155,434	69,566	59,463	(10,103)	-17.0%	65,000	77.6%
	OTHER GENERAL GOV'T	56221	HEAT/WATER	195,000	4,765	161,129	32,880	24,044	(8,836)	-36.8%	991	99.5%
	OTHER GENERAL GOV'T	58105	BANK FEES	2,500	104	-	154	-	(154)	0.0%	2,346	6.2%
	OTHER GENERAL GOV'T	58110	MISC EXPENDITURES	10,000	1,630	-	1,630	5,955	4,325	72.6%	8,370	16.3%
	OTHER GENERAL GOV'T	58803	BOARD OF ASSESSMENT APPEA	300	-	-	6	14	7	53.9%	294	2.1%
	OTHER GENERAL GOV'T	58804	SPECIAL EVENTS	8,000	(492)	-	835	855	20	2.3%	7,165	10.4%
	OTHER GENERAL GOV'T	58912	HOLIDAY ACTIVITIES	500	-	-	-	-	-	0.0%	500	0.0%
	OTHER GENERAL GOV'T	58964	PIERSON COSTS	29,000	1,962	-	6,688	7,650	962	12.6%	22,312	23.1%
<b>Total for 4199 - OTHER GENERAL GOVERNMENT</b>				<b>1,273,200</b>	<b>45,795</b>	<b>399,247</b>	<b>713,011</b>	<b>617,468</b>	<b>(95,543)</b>	<b>-15.5%</b>	<b>160,942</b>	<b>87.4%</b>

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Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY24 BUDGET	OCT 2023 ACTUAL	Encumbrance	FY24 YTD OCT 2023 ACTUAL	FY23 YTD OCT 2022 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrance
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget
4201	POLICE	51310	SALARIES-FULL TIME	2,405,830	214,241	-	770,832	750,025	(20,807)	-2.8%	1,634,998	32.0%
	POLICE	51320	SALARIES - PART TIME	18,513	1,609	-	3,573	4,795	1,222	25.5%	14,940	19.3%
	POLICE	51330	OVERTIME	216,525	32,265	-	101,915	74,919	(26,996)	-36.0%	114,610	47.1%
	POLICE	51333	LONGEVITY	46,202	-	-	50,944	46,125	(4,819)	-10.4%	(4,742)	110.3%
	POLICE	51335	HOLIDAY PAY	127,655	2,014	-	6,795	6,305	(490)	-7.8%	120,860	5.3%
	POLICE	51340	OTHER EMPLOYEE BENEFITS	14,057	14,255	-	14,255	14,067	(188)	-1.3%	(198)	101.4%
	POLICE	52910	CLOTHING ALLOWANCE	30,050	2,277	-	5,466	7,326	1,860	25.4%	24,584	18.2%
	POLICE	53225	TRAINING	30,000	5,329	274	11,796	10,272	(1,524)	-14.8%	17,930	40.2%
	POLICE	53302	RECRUITMENT COSTS	8,000	2,133	-	4,991	2,118	(2,873)	-135.6%	3,009	62.4%
	POLICE	54301	SERVICE CONTRACTS	50,033	650	1,575	29,421	23,402	(6,018)	-25.7%	19,037	62.0%
	POLICE	54311	VEHICLE MAINTENANCE	24,000	5,958	135	8,876	4,486	(4,390)	-97.9%	14,989	37.5%
	POLICE	54317	RADIOS/RADAR/SIREN REPAIR	2,500	860	-	860	1,269	409	32.2%	1,640	34.4%
	POLICE	56100	GENERAL SUPPLIES	13,250	1,387	45	3,973	3,419	(554)	-16.2%	9,232	30.3%
	POLICE	56210	DIESEL - GASOLINE FUEL	6,500	-	-	955	2,832	1,877	66.3%	5,545	14.7%
	POLICE	56900	OTHER SUPPLIES	5,000	66	-	66	2,723	2,656	97.6%	4,934	1.3%
	POLICE	56903	UNIFORMS	7,000	2,241	236	3,270	954	(2,316)	-242.9%	3,494	50.1%
	POLICE	57390	OTHER EQUIPMENT	4,400	-	-	2,100	2,020	(80)	-4.0%	2,300	47.7%
	POLICE	58115	COMMISSION EXPENSES	1,500	-	105	-	427	427	100.0%	1,395	7.0%
	POLICE	58120	CANINE PROGRAM	3,500	239	-	855	157	(698)	-445.6%	2,645	24.4%
	POLICE	58900	OTHER ITEMS	25,000	(400)	-	15	1,957	1,942	99.2%	24,985	0.1%
POLICE	58913	PRISONER COSTS	1,200	81	-	218	388	170	43.9%	982	18.1%	
POLICE	58914	MARINE SUPPORT	5,000	-	-	7	231	225	97.1%	4,993	0.1%	
<b>Total for 4201 - POLICE</b>				<b>3,045,715</b>	<b>285,206</b>	<b>2,370</b>	<b>1,021,182</b>	<b>960,216</b>	<b>(60,966)</b>	<b>-6.3%</b>	<b>2,022,163</b>	<b>33.6%</b>
4203	FIRE DEPARTMENT	51310	SALARIES-FULL TIME	35,150	2,763	-	8,288	8,288	-	0.0%	26,863	23.6%
	FIRE DEPARTMENT	54100	UTILITY SERVICES	32,900	1,316	-	6,454	6,814	360	5.3%	26,446	19.6%
	FIRE DEPARTMENT	54300	REPAIRS & MAINTENANCE	170,000	9,806	-	80,556	56,389	(24,167)	-42.9%	89,444	47.4%
	FIRE DEPARTMENT	56100	GENERAL SUPPLIES	4,000	20	-	1,865	686	(1,179)	-171.7%	2,135	46.6%
	FIRE DEPARTMENT	56290	OTHER	107,950	19,744	-	57,998	40,372	(17,626)	-43.7%	49,952	53.7%
<b>Total for 4203 - FIRE DEPARTMENT</b>				<b>350,000</b>	<b>33,649</b>	<b>-</b>	<b>155,162</b>	<b>112,550</b>	<b>(42,612)</b>	<b>-37.9%</b>	<b>194,838</b>	<b>44.3%</b>
4213	BUILDING DEPARTMENT	51310	SALARIES-FULL TIME	127,340	10,050	-	40,701	38,438	(2,262)	-5.9%	86,639	32.0%
	BUILDING DEPARTMENT	53300	OTHER PROF/TECH SERVICES	500	-	-	-	-	-	0.0%	500	0.0%
	BUILDING DEPARTMENT	53303	INSPECTION COVERAGE	1,000	-	-	-	-	-	0.0%	1,000	0.0%
	BUILDING DEPARTMENT	56100	GENERAL SUPPLIES	500	43	-	51	13	(39)	-306.6%	449	10.3%
	BUILDING DEPARTMENT	56290	OTHER	200	-	-	160	832	672	80.8%	40	80.0%
	BUILDING DEPARTMENT	57390	OTHER EQUIPMENT	150	-	-	-	-	-	0.0%	150	0.0%
	BUILDING DEPARTMENT	58100	DUES & FEES	300	-	-	-	145	145	100.0%	300	0.0%
<b>Total for 4213 - BUILDING DEPARTMENT</b>				<b>129,990</b>	<b>10,093</b>	<b>-</b>	<b>40,912</b>	<b>39,427</b>	<b>(1,485)</b>	<b>-3.8%</b>	<b>89,078</b>	<b>31.5%</b>

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Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY24 BUDGET	OCT 2023 ACTUAL	Encumbrance	FY24 YTD OCT 2023 ACTUAL	FY23 YTD OCT 2022 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrance
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget
4215	ANIMAL CONTROL	51310	SALARIES-FULL TIME	59,176	4,711	-	19,385	18,674	(710)	-3.8%	39,791	32.8%
	ANIMAL CONTROL	51330	OVERTIME	600	133	-	397	299	(98)	-32.8%	203	66.1%
	ANIMAL CONTROL	53200	PROFESSIONAL SERVICES	800	-	-	33	242	209	86.4%	767	4.1%
	ANIMAL CONTROL	53225	TRAINING	600	135	-	135	-	(135)	0.0%	465	22.5%
	ANIMAL CONTROL	56100	GENERAL SUPPLIES	500	11	-	11	20	8	41.9%	489	2.3%
	ANIMAL CONTROL	56903	UNIFORMS	750	-	-	-	-	-	0.0%	750	0.0%
<b>Total for 4215 - ANIMAL CONTROL</b>				<b>62,426</b>	<b>4,991</b>	<b>-</b>	<b>19,961</b>	<b>19,235</b>	<b>(726)</b>	<b>-3.8%</b>	<b>42,465</b>	<b>32.0%</b>
4219	FIRE MARSHAL	51310	SALARIES-FULL TIME	60,000	4,714	-	18,856	17,382	(1,474)	-8.5%	41,144	31.4%
	FIRE MARSHAL	53225	TRAINING	1,000	-	-	-	-	-	0.0%	1,000	0.0%
	FIRE MARSHAL	56100	GENERAL SUPPLIES	500	-	-	-	-	-	0.0%	500	0.0%
	FIRE MARSHAL	57390	OTHER EQUIPMENT	1,000	-	-	-	-	-	0.0%	1,000	0.0%
	FIRE MARSHAL	58100	DUES & FEES	500	-	-	55	230	175	76.1%	445	11.0%
<b>Total for 4219 - FIRE MARSHAL</b>				<b>63,000</b>	<b>4,714</b>	<b>-</b>	<b>18,911</b>	<b>17,612</b>	<b>(1,299)</b>	<b>-7.4%</b>	<b>44,089</b>	<b>30.0%</b>
4221	COMMUNICATIONS	51310	SALARIES-FULL TIME	409,736	32,603	-	129,265	117,833	(11,431)	-9.7%	280,471	31.5%
	COMMUNICATIONS	51320	SALARIES - PART TIME	13,316	654	-	2,615	2,830	215	7.6%	10,701	19.6%
	COMMUNICATIONS	51330	OVERTIME	99,130	6,830	-	27,701	36,836	9,135	24.8%	71,429	27.9%
	COMMUNICATIONS	51333	LONGEVITY	-	-	-	7,386	-	(7,386)	0.0%	(7,386)	0.0%
	COMMUNICATIONS	51335	HOLIDAY PAY	30,000	578	-	2,356	2,514	159	6.3%	27,644	7.9%
	COMMUNICATIONS	52910	CLOTHING ALLOWANCE	5,400	-	-	99	210	111	53.0%	5,301	1.8%
	COMMUNICATIONS	53225	TRAINING	9,800	479	-	2,269	(1,040)	(3,310)	318.2%	7,531	23.2%
	COMMUNICATIONS	54301	SERVICE CONTRACTS	125,380	2,861	9,731	96,044	88,228	(7,817)	-8.9%	19,605	84.4%
	COMMUNICATIONS	54317	RADIOS/RADAR/SIREN REPAIR	5,000	-	-	156	1,360	1,204	88.5%	4,844	3.1%
	COMMUNICATIONS	56100	GENERAL SUPPLIES	600	37	-	150	8	(142)	-1,820.6%	450	25.0%
	COMMUNICATIONS	57390	OTHER EQUIPMENT	1,000	-	-	-	1,000	1,000	100.0%	1,000	0.0%
	<b>Total for 4221 - COMMUNICATIONS</b>				<b>699,362</b>	<b>44,043</b>	<b>9,731</b>	<b>268,041</b>	<b>249,779</b>	<b>(18,262)</b>	<b>-7.3%</b>	<b>421,590</b>
4223	CIVIL PREPAREDNESS	51310	SALARIES-FULL TIME	10,000	625	-	2,500	2,500	-	0.0%	7,500	25.0%
	CIVIL PREPAREDNESS	53225	TRAINING	1,000	-	-	-	-	-	0.0%	1,000	0.0%
	CIVIL PREPAREDNESS	56100	GENERAL SUPPLIES	3,000	10	-	16	-	(16)	0.0%	2,984	0.5%
<b>Total for 4223 - CIVIL PREPAREDNESS</b>				<b>14,000</b>	<b>635</b>	<b>-</b>	<b>2,516</b>	<b>2,500</b>	<b>(16)</b>	<b>-0.6%</b>	<b>11,484</b>	<b>18.0%</b>
4301	PUBLIC WORK	51310	SALARIES-FULL TIME	1,056,541	78,383	-	322,295	311,789	(10,507)	-3.4%	734,246	30.5%
	PUBLIC WORK	51320	SALARIES - PART TIME	7,200	-	-	-	-	-	0.0%	7,200	0.0%
	PUBLIC WORK	51330	OVERTIME	22,000	529	-	5,244	5,052	(192)	-3.8%	16,756	23.8%
	PUBLIC WORK	51332	OVERTIME FIELDS	11,000	2,386	-	3,912	3,726	(186)	-5.0%	7,088	35.6%
	PUBLIC WORK	51334	OVERTIME SNOW/ICE	40,000	-	-	-	-	-	0.0%	40,000	0.0%
	PUBLIC WORK	52900	TRAVEL EXPENSE	300	47	-	145	-	(145)	0.0%	155	48.4%
	PUBLIC WORK	52910	CLOTHING ALLOWANCE	8,500	350	-	7,700	7,700	-	0.0%	800	90.6%
	PUBLIC WORK	54103	SNOW PLOWING/SANDING	44,000	-	-	-	-	-	0.0%	44,000	0.0%
	PUBLIC WORK	54300	REPAIRS & MAINTENANCE	286,275	8,208	94,983	137,168	136,219	(949)	-0.7%	54,124	81.1%
	PUBLIC WORK	54305	TOWN HALL BLDG MAINT	15,500	309	2,937	3,686	2,667	(1,019)	-38.2%	8,876	42.7%
	PUBLIC WORK	54306	TOWN BLDG & FACILITIES	174,850	6,042	60,468	29,450	33,682	4,231	12.6%	84,932	51.4%
	PUBLIC WORK	54318	EQUIPMENT MAINTENANCE ALL	125,000	7,459	29,768	28,135	24,177	(3,958)	-16.4%	67,097	46.3%
	PUBLIC WORK	54900	LANDFILL COST	140,210	10,212	99,224	36,501	33,499	(3,002)	-9.0%	4,484	96.8%
	PUBLIC WORK	56100	GENERAL SUPPLIES	8,000	213	1,500	2,774	2,507	(267)	-10.7%	3,726	53.4%
	PUBLIC WORK	56210	DIESEL - GASOLINE FUEL	165,690	22,206	28,321	58,955	51,791	(7,164)	-13.8%	78,414	52.7%
	PUBLIC WORK	56906	SAFETY MANAGEMENT	10,000	-	822	1,127	1,487	360	24.2%	8,051	19.5%
	PUBLIC WORK	57390	OTHER EQUIPMENT	6,000	247	152	1,848	634	(1,214)	-191.5%	4,000	33.3%
<b>Total for 4301 - PUBLIC WORK</b>				<b>2,121,066</b>	<b>136,592</b>	<b>318,176</b>	<b>638,941</b>	<b>614,929</b>	<b>(24,012)</b>	<b>-3.9%</b>	<b>1,163,948</b>	<b>45.1%</b>



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Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY24 BUDGET	OCT 2023 ACTUAL	Encumbrance	FY24 YTD OCT 2023 ACTUAL	FY23 YTD OCT 2022 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrance
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget
4311	STREET LIGHTING	56275	STREET LIGHTING	39,000	2,704	22,466	7,534	6,302	(1,232)	-19.5%	9,000	76.9%
Total for 4311 - STREET LIGHTING				39,000	2,704	22,466	7,534	6,302	(1,232)	-19.5%	9,000	76.9%
4329	WATER & HYDRANTS	56270	WATER & HYDRANTS	554,000	42,344	423,763	125,237	131,479	6,242	4.7%	5,000	99.1%
Total for 4329 - WATER & HYDRANTS				554,000	42,344	423,763	125,237	131,479	6,242	4.7%	5,000	99.1%
4403	HEALTH	58800	PROGRAM COST	147,755	-	73,878	73,878	73,878	-	0.0%	-	100.0%
Total for 4403 - HEALTH				147,755	-	73,878	73,878	73,878	-	0.0%	-	100.0%
4419	YOUTH & FAMILY	51310	SALARIES-FULL TIME	261,333	13,094	-	69,982	61,632	(8,350)	-13.5%	191,351	26.8%
	YOUTH & FAMILY	51320	SALARIES - PART TIME	25,059	1,368	-	5,130	3,514	(1,616)	-46.0%	19,929	20.5%
	YOUTH & FAMILY	52900	TRAVEL EXPENSE	850	-	-	-	154	154	100.0%	850	0.0%
	YOUTH & FAMILY	53200	PROFESSIONAL SERVICES	2,250	825	-	1,200	288	(913)	-317.4%	1,050	53.3%
	YOUTH & FAMILY	53220	IN SERVICE	1,000	-	-	310	-	(310)	0.0%	690	31.0%
	YOUTH & FAMILY	56100	GENERAL SUPPLIES	3,200	-	-	1,186	774	(412)	-53.3%	2,014	37.1%
	YOUTH & FAMILY	56900	OTHER SUPPLIES	2,500	60	38	788	594	(193)	-32.5%	1,675	33.0%
	YOUTH & FAMILY	58100	DUES & FEES	1,430	-	-	770	1,275	505	39.6%	660	53.8%
	YOUTH & FAMILY	58800	PROGRAM COST	2,000	-	-	-	-	-	0.0%	2,000	0.0%
	YOUTH & FAMILY	58900	OTHER ITEMS	10,000	-	-	-	3,050	3,050	100.0%	10,000	0.0%
Total for 4419 - YOUTH & FAMILY				309,622	15,347	38	79,365	71,280	(8,085)	-11.3%	230,219	25.6%
4427	SENIOR SERVICES	51320	SALARIES - PART TIME	31,028	2,387	-	9,318	5,875	(3,443)	-58.6%	21,710	30.0%
	SENIOR SERVICES	58800	PROGRAM COST	15,680	333	-	4,588	1,050	(3,538)	-336.8%	11,092	29.3%
Total for 4427 - SENIOR SERVICES				46,708	2,720	-	13,906	6,926	(6,980)	-100.8%	32,802	29.8%
4501	LIBRARY	58900	OTHER ITEMS	836,271	-	558,514	277,757	341,800	64,043	18.7%	-	100.0%
Total for 4501 - LIBRARY				836,271	-	558,514	277,757	341,800	64,043	18.7%	-	100.0%
4505	PARKS & RECREATION	51310	SALARIES-FULL TIME	129,280	10,301	-	41,388	41,088	(300)	-0.7%	87,892	32.0%
	PARKS & RECREATION	51320	SALARIES - PART TIME	100,827	1,319	-	42,257	32,123	(10,135)	-31.5%	58,570	41.9%
	PARKS & RECREATION	51330	OVERTIME	3,000	73	-	692	566	(126)	-22.3%	2,308	23.1%
	PARKS & RECREATION	52900	TRAVEL EXPENSE	3,200	-	-	-	-	-	0.0%	3,200	0.0%
	PARKS & RECREATION	54300	REPAIRS & MAINTENANCE	40,000	4,550	2,728	17,031	28,377	11,346	40.0%	20,241	49.4%
	PARKS & RECREATION	54315	GENERAL MAINTENANCE	4,000	38	622	126	-	(126)	0.0%	3,252	18.7%
	PARKS & RECREATION	56100	GENERAL SUPPLIES	3,500	-	213	600	179	(421)	-234.7%	2,687	23.2%
	PARKS & RECREATION	56900	OTHER SUPPLIES	2,350	129	-	654	103	(551)	-535.2%	1,696	27.8%
	PARKS & RECREATION	57300	EQUIPMENT	1,000	-	-	-	-	-	0.0%	1,000	0.0%
	PARKS & RECREATION	58100	DUES & FEES	1,000	-	-	180	175	(5)	-2.9%	820	18.0%
	PARKS & RECREATION	58800	PROGRAM COST	-	-	-	-	-	-	0.0%	-	0.0%
	PARKS & RECREATION	58806	CLINTON FAMILY DAY	3,500	-	-	184	1,231	1,047	85.1%	3,316	5.2%
Total for 4505 - PARKS & RECREATION				291,657	16,409	3,564	103,110	103,841	731	0.7%	184,983	36.6%
4603	ECON DEVELOPMENT	51320	SALARIES - PART TIME	12,480	-	-	-	-	-	0.0%	12,480	0.0%
	ECON DEVELOPMENT	56100	GENERAL SUPPLIES	2,000	-	-	-	-	-	0.0%	2,000	0.0%
Total for 4603 - ECON DEVELOPMENT				14,480	-	-	-	-	-	0.0%	14,480	0.0%
4701	EDUCATION	59020	CAPITAL IMPROVEMENTS	570,566	-	-	570,566	346,053	(224,513)	-64.9%	-	100.0%
	EDUCATION	59900	FUND TRANSFERS OUT	35,296,476	2,812,845	-	9,708,236	9,314,475	(393,760)	-4.2%	25,588,240	27.5%
Total for 4701 - EDUCATION				35,867,042	2,812,845	-	10,278,802	9,660,528	(618,273)	-6.4%	25,588,240	28.7%
4801	BOE DEBT - PRIN	58340	2013 REFUNDING PRIN - BOE	-	-	-	-	80,000	80,000	100.0%	-	0.0%
	BOE DEBT - PRIN	58352	2016 REFUNDING PRIN-BOE	45,000	-	-	45,000	45,000	-	0.0%	-	100.0%
	BOE DEBT - PRIN	58359	2017 NEW MONEY PRIN-BOE	800,000	-	-	-	-	-	0.0%	800,000	0.0%
	BOE DEBT - PRIN	58360	2019 REFUNDING PRIN-BOE	475,000	-	-	475,000	335,000	(140,000)	-41.8%	-	100.0%
	BOE DEBT - PRIN	58369	2020 BOND PRIN-BOE	100,000	-	-	-	-	-	0.0%	100,000	0.0%
	BOE DEBT - PRIN	58372	2020 C REFUNDING PRIN-BOE	39,000	-	-	39,000	-	(39,000)	0.0%	-	100.0%
	BOE DEBT - PRIN	58376	2022 REFUNDING PRIN-BOE	614,000	-	-	614,000	605,000	(9,000)	-1.5%	-	100.0%
Total for 4801 - BOE DEBT - PRIN				2,073,000	-	-	1,173,000	1,065,000	(108,000)	-10.1%	900,000	56.6%

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Dept	Dept Title	ACCOUNT	ACCOUNT TITLE	FY24 BUDGET	OCT 2023 ACTUAL	Encumbrance	FY24 YTD OCT 2023 ACTUAL	FY23 YTD OCT 2022 ACTUAL	CURRENT YTD vs PRIOR YTD		BUDGET vs CURRENT YTD	Actual & Encumbrance
									\$ Fav/(Unfav) Variance	% Fav/(Unfav) Variance	Remaining Balance	Spent as % of Budget
4802	TOWN DEBT PRIN	58328	2013 REFUNDING PRIN	-	-	-	-	300,000	300,000	100.0%	-	0.0%
	TOWN DEBT PRIN	58345	HEAVY EQUIPMENT LEASE	62,552	5,213	36,489	26,063	26,063	-	0.0%	-	100.0%
	TOWN DEBT PRIN	58350	PD VEHICLE LEASES	64,041	4,224	29,564	34,477	43,384	8,906	20.5%	-	100.0%
	TOWN DEBT PRIN	58356	2016 REFUNDING PRIN-TOWN	235,000	-	-	235,000	230,000	(5,000)	-2.2%	-	100.0%
	TOWN DEBT PRIN	58362	2019 REFI PRIN GOB-TOWN	660,000	-	-	660,000	570,000	(90,000)	-15.8%	-	100.0%
	TOWN DEBT PRIN	58367	2018 NEW MONEY PRIN-TOWN	120,000	-	-	-	-	-	0.0%	120,000	0.0%
	TOWN DEBT PRIN	58368	2020 BOND PRIN-TOWN	125,000	-	-	-	-	-	0.0%	125,000	0.0%
	TOWN DEBT PRIN	58371	2020 C REFUNDING PRIN-TOWN	186,000	-	-	186,000	-	(186,000)	0.0%	-	100.0%
	TOWN DEBT PRIN	58377	2022 REFUNDING PRIN-TOWN	101,000	-	-	101,000	100,000	(1,000)	-1.0%	-	100.0%
Total for 4802 - TOWN DEBT PRIN				1,553,593	9,436	66,052	1,242,541	1,269,447	26,906	2.1%	245,000	84.2%
4803	BOE DEBT INTEREST	58341	2013 REFUND INT - BOE	-	-	-	-	1,600	1,600	100.0%	-	0.0%
	BOE DEBT INTEREST	58344	2016 REFUNDING - BOE	10,020	-	-	5,573	6,473	900	13.9%	4,448	55.6%
	BOE DEBT INTEREST	58348	2017 NEW MONEY BOE - INT	48,000	-	-	24,000	44,000	20,000	45.5%	24,000	50.0%
	BOE DEBT INTEREST	58357	2019 REFI BOE INTEREST	166,475	-	-	89,175	97,550	8,375	8.6%	77,300	53.6%
	BOE DEBT INTEREST	58364	2020 BOND INT-BOE	63,197	-	-	31,599	34,115	2,516	7.4%	31,598	50.0%
	BOE DEBT INTEREST	58373	2020 B REFUNDING INT-BOE	101,450	-	-	50,725	50,725	-	0.0%	50,725	50.0%
	BOE DEBT INTEREST	58375	2020 C REFUNDING INT-BOE	315,743	-	-	157,935	157,935	-	0.0%	157,808	50.0%
	BOE DEBT INTEREST	58378	2022 NEW MONEY INT-BOE	33,550	-	-	16,775	16,589	(186)	-1.1%	16,775	50.0%
	BOE DEBT INTEREST	58379	2022 REFUNDING INT-BOE	94,400	-	-	53,340	64,713	11,373	17.6%	41,060	56.5%
Total for 4803 - BOE DEBT INTEREST				832,835	-	-	429,121	473,699	44,578	9.4%	403,714	51.5%
4804	TOWN DEBT INTEREST	58326	2013 REFUNDING INTEREST	-	-	-	-	6,000	6,000	100.0%	-	0.0%
	TOWN DEBT INTEREST	58330	2016 REFUNDING INT	51,768	-	-	28,821	33,421	4,600	13.8%	22,947	55.7%
	TOWN DEBT INTEREST	58354	2018 NEW MONEY TOWN INT	34,330	-	-	17,166	20,166	3,000	14.9%	17,164	50.0%
	TOWN DEBT INTEREST	58363	2019 REFI GOB-TOWN	190,250	-	-	103,375	117,625	14,250	12.1%	86,875	54.3%
	TOWN DEBT INTEREST	58365	2020 \$3.15M BAN INT-TOWN	80,000	-	-	-	-	-	0.0%	80,000	0.0%
	TOWN DEBT INTEREST	58366	2020 BOND INT-TOWN	81,765	-	-	40,883	43,991	3,109	7.1%	40,883	50.0%
	TOWN DEBT INTEREST	58374	2020 C REFUNDING INT-TOWN	47,284	-	-	23,944	23,944	-	0.0%	23,340	50.6%
	TOWN DEBT INTEREST	58380	2022 NEW MONEY INT-TOWN	60,350	-	-	30,175	29,840	(335)	-1.1%	30,175	50.0%
	TOWN DEBT INTEREST	58381	2022 REFUNDING INT-TOWN	15,500	-	-	8,760	10,640	1,880	17.7%	6,740	56.5%
Total for 4804 - TOWN DEBT INTEREST				561,247	-	-	253,123	285,628	32,504	11.4%	308,124	45.1%
4901	CAPITAL PROJECTS	59020	CAPITAL IMPROVEMENTS	3,059,707	-	-	3,059,707	2,368,363	(691,344)	-29.2%	-	100.0%
	CAPITAL PROJECTS	59900	FUND TRANSFERS OUT	-	-	-	10,500	-	(10,500)	0.0%	(10,500)	0.0%
Total for 4901 - CAPITAL PROJECTS				3,059,707	-	-	3,070,207	2,368,363	(701,844)	-29.6%	(10,500)	100.3%
5100	FRINGE BENEFITS	51340	OTHER EMPLOYEE BENEFITS	602	-	-	-	171	171	100.0%	602	0.0%
	FRINGE BENEFITS	52200	EMPLOYER SOC SEC CONTRIB	594,000	42,621	-	169,869	161,954	(7,914)	-4.9%	424,131	28.6%
	FRINGE BENEFITS	52210	EMPLOYER OPEB CONTRIB	10,000	-	-	-	-	-	0.0%	10,000	0.0%
	FRINGE BENEFITS	52300	STATE RETIRE CONTRIBUTION	796,000	43,210	-	205,816	213,684	7,868	3.7%	590,184	25.9%
	FRINGE BENEFITS	52325	PENSION POL BENEFITS PD	1,520,000	-	20,000	1,494,210	1,199,960	(294,250)	-24.5%	5,790	99.6%
	FRINGE BENEFITS	52700	WORKERS' COMPENSATION	336,000	-	155,631	155,631	168,331	12,699	7.5%	24,738	92.6%
	FRINGE BENEFITS	52810	HEALTH INSURANCE	2,022,000	134,887	73,009	684,732	641,078	(43,653)	-6.8%	1,264,259	37.5%
	FRINGE BENEFITS	52830	PENSION PLAN - FIRE DEPT	127,000	-	10,950	107,126	96,965	(10,160)	-10.5%	8,924	93.0%
Total for 5100 - FRINGE BENEFITS				5,405,602	220,718	259,590	2,817,383	2,482,144	(335,240)	-13.5%	2,328,629	56.9%
<b>GRAND TOTAL</b>				<b>62,138,455</b>	<b>3,871,303</b>	<b>2,279,753</b>	<b>23,753,609</b>	<b>21,826,511</b>	<b>(1,927,098)</b>	<b>-8.8%</b>	<b>36,105,093</b>	<b>41.9%</b>

**Town of Clinton  
Monthly Investment Balances  
and Interest Income  
FY23/24**

<b>FY24 Investment Balances</b>						
<b>Date</b>	<b>BOA Investment</b>	<b>STIF</b>	<b>Liberty MM</b>	<b>Citizens Unilever SEP</b>	<b>Total General Fund Investments</b>	
07/31/23	33,825,554	3,377,205	1,681,076	75,827	38,959,661	
08/31/23	35,548,116	3,392,519	1,687,027	75,827	40,703,490	
09/30/23	31,758,047	3,407,526	1,693,278	75,828	36,934,679	
10/31/23	28,658,346	3,423,178	1,699,343	75,828	33,856,695	

<b>FY24 Interest Income</b>						
<b>Date</b>	<b>BOA Investment</b>	<b>STIF</b>	<b>Liberty MM</b>	<b>Citizens Unilever SEP</b>	<b>Total General Fund Interest Income</b>	
07/31/23	83,543	14,793	4,140	0.64	102,477	
08/31/23	122,561	15,315	5,952	0.64	143,828	
09/30/23	109,931	15,007	6,251	0.62	131,190	
10/31/23	100,299	15,652	6,065	0.64	122,016	
Total	416,335	60,767	22,407	2.54	499,511	

**Annual Yield Rate:**

Jul '23	3.87%	5.36%	3.05%	0.01%
Aug '23	3.95%	5.36%	4.11%	0.01%
Sept-Oct '23	3.97%	5.43%	4.50%	0.01%

\* Yield based on  
int. rates

**Town of Clinton**  
**Pro Forma Fund Balance Reserves and Contingency Balance**

*For discussion purposes only*

<b>Fund Balance Components: **</b>			
Nonspendable (Prepaid Medical/Dental )		\$	123,078
Committed : BOE non-lapsing account	539,268		
Landfill Closure	305,000		844,268
Assigned with passing of FY23 Budget 5/11/23:			
Applied Fund Balance to Capital Projects for FY23	1,619,000		
Appropriated Surplus-for FY23	250,000		1,869,000
FY24 Budget:			
Applied Fund Balance to Capital Projects for FY24	3,064,000		
Appropriated Surplus-for FY24	250,000		3,314,000
			% of total fund balance
Unassigned Fund Balance 6/30/22 Updated with FY24 appropriation (A)		13,417,036	<b>21.6%</b>
Total Fund Balance 6/30/2022		\$ 19,567,382	

<b>Calculation of Fund Balance Actual versus Target:</b>			
	%	\$	
	21.6%	13,417,036	Unassigned (A)
FY24 Expt	\$ 62,148,955		
Town Poli	15%	\$ 9,322,343	Target (B)
Actual % / \$ Excess/(Deficit)	<b>6.6%</b>	<b>4,094,693</b>	(A)- (B)

*\*\* will be updated with the final FY23 audited results*

<b>FY24 Contingency: (account 014197-58086)</b>	
FY24 Budgeted Balance	\$ 340,000
FY24 Transfers:	
Town Council approved transfer 9/23 for Fire Marshall vehicle	(10,500)
Balance 10/31/23	329,500

Town of Clinton  
 ARPA Expenditure Summary  
 10/31/23

ACCOUNT	----- TITLE -----	Balance with ARPA Appropriations from 8/2/23 Special Mtg	YTD Expenses * 7/1-9/30/23	Balance 9/30/23	Month of October 2023 Expenses *	Balance 10/31/23	October charges summary :
58836	TECH FOR COVID MITI	60,662	(5,116)	55,546	(795)	54,751	tech support
58837	BEHAVIORAL HEALTH	176,470	(14,941)	161,529	(6,931)	154,598	various consulting charges for counseling
58838	SENIOR OUTREACH	53,000	-	53,000		53,000	
58839	HOUSING/UTIL ASSIST	127,482	(4,499)	122,983		122,983	
58840	TECH PUBLIC WIFI	82,357	-	82,357		82,357	
58841	SMALL BUSINESS ASSI	193,000	-	193,000		193,000	
58842	SERVICES LOCAL BUSI	8,390	-	8,390		8,390	
58843	NONPROFIT ASSISTANC	134,800	(54,900)	79,900		79,900	
58844	CHILD CARE SUPPRT	-	-	-		-	
58845	CYBER SECURITY	-	-	-		-	
58846	AFFORDABLE HOUSING	42,715	-	42,715		42,715	
58847	WASTEWATER SITE PLA	177,900	(17,170)	160,730	(9,017)	151,713	CDM Smith consulting charges 9/1-9/30/23
58848	DISPATCH CONSOLE RE	300,000	(84,966)	215,034		215,034	
58849	PICKLE BALL	209,122	-	209,122	(8,700)	200,422	WBA Pickle Ball design services
58850	IRCC ARTIFICIAL TUR	300,000	(25,750)	274,250		274,250	
58851	TOWN BEACH BATHHOU	300,000	(2,750)	297,250		297,250	
58852	PETER'S BLEACHERS	262,000	(25,000)	237,000		237,000	
58853	RADIO PROJECT	300,000	-	300,000		300,000	
58854	MCCUSKER GAZEBO-ROOF	15,000	(13,839)	1,161		1,161	
58855	ROAD PAVING	300,000	-	300,000	(300,000)	-	Tilcon paving encumbrance for roads
58856	TOWN EV CHARGING ST	6,500	(3,203)	3,297	(3,203)	94	EV charging station services
58867	TOURISM INDUSTRY	3,100	-	3,100		3,100	
58868	SUMMER FREE LUNCH	5,000	-	5,000		5,000	
		-	-	-		-	
		3,057,498	(252,134)	2,805,364	(328,646)	2,476,718	

\* includes encumbrances

<b>Summary Recap:</b>	
ARPA initial Grant received	1,912,580
ARPA second funding -August 2022	657,316
ARPA-third final funding-October 2022	1,255,265
Total ARPA grant received	<u>3,825,161</u>
Less expenses: FY22	(351,052)
FY23	(416,611)
FY24	(580,780)
	(1,348,443)
Available to spend 10/31/23	<u>2,476,718</u>

## TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: December 6, 2023

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Please find my report concerning various items of interest to the Town Council and community.

### 1. Council Business:

- Budget – The budget development process was set in motion early and department heads are working on their proposed budgets for FY24-25. The Town Manager's Proposed Budget will still be presented to the Council later in February. As this year comes to a close, we look for budget assumptions, anticipated trends, changes in state law that impact the budget and, most importantly, monitor state budget discussions that could impact local revenues.
- Landfill Capping Update – As was noted earlier, the DEEP is still processing our permit application to cap the former landfill with imported soils. The two towns in the queue ahead of us averaged 14+ months for an approval. We are anticipating DEEP permitting in the second quarter of 2024. In terms of our agreement with the engineer that was selected to assist with the project, we would be awarding the second phase of the project which would gear up for capping. It would also entail Council approval of a contract to accept soils and to receive a "host town" fee for accepting the soil. The time to complete capping is estimated at 9-12 months (depending upon weather).

A proposed agreement is anticipated this week for local review and for the Town Attorney to review. This will become a Council agenda item at a future meeting.

### 2. CCM Legislative Committee

The Connecticut Conference of Municipalities Legislative Committee met on November 29, 2023. The main focus of their activities at this point was to finalize the CCM legislative agenda for the so-called "short session" and develop legislative priorities.

### 3. Miscellaneous:

- EV Charging Station – The new (replacement) charging station behind Town Hall is now online. As was noted previously, this charger will require payment for use to reflect the Town's cost for the power and equipment. Payment is made via phone apps. At present, charging at the train station remains free.
- Hiring – I will be moving forward with interviews for the Finance Director and Human Services Director later in December. The deadline for applications for those positions was before Thanksgiving.