

Town of Clinton
54 East Main Street
Clinton, Connecticut 06413

**Town Council Regular Meeting Minutes
Wednesday, January 3, 2024
Town Hall Green Room**

In Attendance: Chairman Carrie Allen, Brian Roccapriore, Hank Teskey, Chris Aniskovich, Dennis Donovan and Chris Passante
Also participated: Karl Kilduff, Town Manager

C. Allen called the meeting to order at 8:00 AM. Dennis Donovan led the council in the pledge of allegiance.

MOMENT OF SILENCE TO HONOR THOMAS HOLLINGER

The council observed a moment of silence to honor the loss of council member Thomas Hollinger. C. Aniskovich spoke on the impact Tom Hollinger had on the community and his service to the town.

VISITORS

Bruce Farmer spoke in support of Michael Shove for Town Council. Farmer also spoke on the process of hiring a finance director and town manager.

Wayne Buchanan, chairman of the Republican Town Committee, spoke in support of Michael Shove for Town Council.

Michael Shove spoke on his qualifications and answered questions from the council.

APPROVAL OF MINUTES – DECEMBER 20, 2023

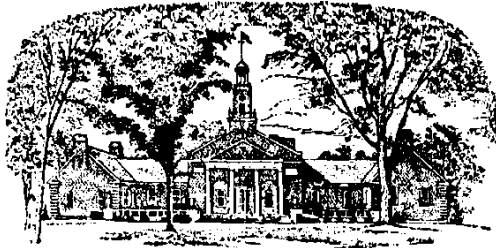
C. Aniskovich made a motion, seconded by D. Donovan to approve the minutes from December 20, 2023. The motion was unanimously approved.

APPOINTMENTS/REAPPOINTMENTS

C. Aniskovich made a motion, seconded by D. Donovan to appoint Mike Shove (R) to the Town Council for a term until November 2025. The motion was unanimously approved.

BOARD OF EDUCATION NON-LAPSING ACCOUNT

Erica Gelvin expressed condolences from the Board of Education on the loss of council member Tom Hollinger. The Board of Education is requesting that the Town Council approve funding from the Non-lapsing account set aside for Special Education or unexpected capital overruns to cover the budget deficit in Special Services. The Board of Education noted they would make every effort to control costs from other sources to reduce the amount of funding needed from the Non-lapsing account. The Non-lapsing account was initially funded in 2020 with a budget amount of \$600,000. The account has a balance of \$544,000. The request from the Board of Education is an amount not to exceed \$337,453. That will leave a balance in the account of \$206,000. C. Aniskovich made a motion, seconded by H. Teskey that the Town



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Council authorize the Board of Education to access the Non-lapsing account funds for operating expenses associated with un-anticipated Special Education Services in an amount not to exceed \$337,453 as presented by the Board of Education, with the stipulation that the Board of Education provide on-going monthly financial reports on projected Special Education expenses as well as efforts to use existing approved funding to address the shortfall to minimize the amount of Non-lapsing funds required to balance the operating budget for expenses through the end of the fiscal year on June 30, 2024. The motion was unanimously approved.

PLACEMAKERS MARDI GRAS CELEBRATION AT TOWN HALL ON FEBRUARY 9, 2024 EXEMPTION REQUEST TO ORDINANCE 194-4A AND 194-5A

C. Aniskovich made a motion, seconded by C. Passante in pursuant to Chapter 194 of the codified ordinances, the Town Council hereby provides an exemption to 194-4A and 194-5A to Placemakers to allow alcohol at Town Hall on February 9, 2024. The motion was unanimously approved.

2024 BUDGET CALENDAR

B. Roccapriore made a motion, seconded by C. Aniskovich to adopt the 2024 Budget Calendar. The motion was unanimously approved.

APPOINTMENT OF TOWN MANAGER SEARCH COMMITTEE

C. Aniskovich made a motion, seconded by D. Donovan to appoint the Town Council as the Town Manager Search Committee. The motion was unanimously approved.

CHAIRMAN'S REPORT

C. Allen expressed her deepest sympathy on the loss of council member Tom Hollinger.

TOWN MANAGER'S REPORT

K. Kilduff reviewed his written report dated January 03, 2024.

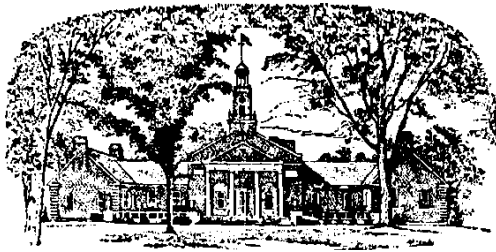
- Auditors will be here in February to review the audit with the council.
- Budget is in process right now. It will be presented to the council in early February.
- Library RFP proposals are due in January. The funding for the project was going to be split 50/50 between the library and town.
- Park & Recreation Bleachers Project went out to bid. Bid opening is scheduled for later this month.

COUNCIL DISCUSSION

The council had nothing new to discuss at this time.

TOWN COUNCIL COMMITTEE LIAISON REPORTS

H. Teskey reported on the Economic Development Commission.



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EXECUTIVE SESSION –PERSONNEL, PURSUANT TO CGS 1-200 (6) (A)

C. Aniskovich made a motion, seconded by D. Donovan to go into executive session at 8:40 AM and invite K. Kilduff, M. Schettino and Richard Brown. The motion was unanimously approved. R. Brown left executive session at 9:10 AM. The council came out of executive session at 9:18 AM.

POSSIBLE ACTION ON EXECUTIVE SEARCH CONSULTANT

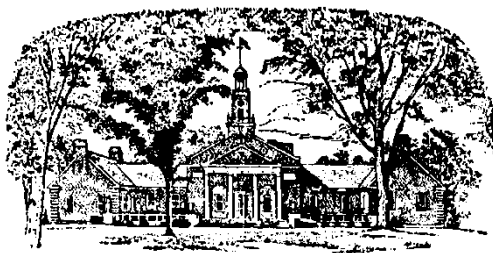
C. Aniskovich made a motion, seconded by B. Roccapriore to hire Randi Frank Consulting LLC to provide Executive Recruitment services to assist the Town Council in recruiting a Town Manager. The motion was unanimously approved.

ADJOURN

C. Aniskovich made a motion, seconded by C. Passante and unanimously adjourned the meeting 9:19 AM.

Respectfully submitted,

Mary Schettino
Executive Assistant
Town Manager



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TOWN COUNCIL & TOWN MANAGER
2024 BUDGET CALENDAR
SPECIAL MEETING SCHEDULE
FY 2024-2025

Tuesday, February 6th at 6:00 PM
Town Hall Green Room

Town Council Special Meeting
Town Manager along with the Superintendent of Schools will present their proposed budget to the Town Council outlining the budget drivers.

February 13th, 15nd and 22nd at 6:00 pm
Town Hall Green Room

Budget Workshops - Town Manager will review Individual town budgets & Superintendent of School will review the Board of Education Budget

Tuesday, February 27th at 7:00 pm
Town Hall Green Room

Town Council Special Meeting to finalize the budget and and send to public hearing

Thursday, April 4th at 6:00 PM
Town Hall Green Room

Town Council Budget Public Hearing

Thursday, April 4th
Town Hall Green Room

Town Council Special Meeting immediately following the public hearing to finalize the budget

Wednesday, May 8th 6:00 AM – 8:00 PM
Town Hall Green Room

Annual Budget Meeting

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: January 3, 2024

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- Budget – As reported earlier, the budget development process is in motion. I will be reviewing department requests this month. The Town Manager's Proposed Budget should be presented to the Council in early-February.
- Town Manager Transition – I will prepare an Exit Memo identifying where different projects in my responsibility are and the individual that will carry the work forward after my last day. The point of this memo is to help the Council understand what is in process as well as a tool for the next Manager. The memo will be an on-going piece of work into February.

2. Connecticut Conference of Municipalities

CCM's Legislative Committee will meet again in early January.

3. River COG Meeting

The Council of Governments will meet again toward the end of January.

4. Miscellaneous:

- Recreation ARPA Projects – Just as an update, the bid opening for the bleacher project at the Peters Complex will be mid-month. Bids were opened and awarded for the turf replacement at IRRC. We are still waiting for bid documents for work at the beach for the bath house and bid specification for Pickleball.
- Library RFP – Proposals for the interior design study at the Library will also be due mid-month. I would imagine that the request for funding for shared study cost with the Library would be an agenda item for the first meeting in February.