

Agenda
Town Council Regular Meeting
Wednesday, January 03, 2024 at 8:00 AM
Town Hall Green Room

1. Pledge
2. Moment of Silence to Honor Thomas Hollinger
3. Visitors
4. Approval of Minutes – December 20, 2023
5. Appointments/Reappointments
Michael Shove (R) Town Council for a term until November 2025
6. Board of Education Non-Lapsing Account
7. Placemakers Mardi Gras Celebration at Town Hall on February 9, 2024 Exemption Request to Ordinance 194-4A and 194-5A
8. 2024 Budget Calendar
9. Appointment of Town Manager Search Committee
10. Chairman's Report
11. Town Manager's Report
12. Council Discussion
13. Town Council Committee Liaison Reports
14. Executive Session –Personnel, pursuant to CGS 1-200 (6) (A)
15. Possible Action on Executive Search Consultant
16. Adjourn

Item # 6

SUGGESTED MOTION

The Town Council authorize the Board of Education to access the non-lapsing account funds for operating expenses associated with un anticipated special education services in an amount not to exceed \$337,453 as presented by the Board of Education, with the stipulation that the Board of Education provide on-going monthly financial reports on projected special education expenses as well as efforts to use existing approved funding to address the shortfall to minimize the amount of non-lapsing funds required to balance the operating budget for expenses through the end of the fiscal year on June 30, 2024.

Special Services Unplanned Costs Overview 2023-2024

The Clinton Public Schools has developed a continuum of services and programs to meet the needs of its students who are identified as having disabilities. Under the law, we are required to provide a Free and Appropriate Public Education (FAPE) to all students who live in Clinton, and there are federal and state regulations and requirements that determine the process and responsibilities of districts.

There are students who are not able to be educated in our schools and require a placement at an outside school program that will meet their needs under FAPE. These students receive their education in what is referred to as an Out-of-District Placement.

Each year, we budget for Out-of-District Placement costs based on the students we know and project to need more intensive and supportive educational services as determined by the student's Individualized Education Plan. We budget for the projected costs of tuition and transportation for the Out-of-District programs as projected for the following school year.

It is not unusual for the budgeted plan to be different than actual costs, with some years our costs are less than budgeted and other years exceed what was budgeted. This is caused by students withdrawing from or enrolling in the Clinton Public Schools, or changes in student educational needs that were not anticipated. The District attempts to manage these actual cost changes within its overall budget.

The following Special Services Cost Center line items contain the costs for Out-of-District Placements:

- Tuition CT Districts
- Tuition Not Public
- Transport Sp Ed - Out of Town

This chart shows the Budgeted Amounts for 2023-2024 and the Actual Costs for these total line items:

Projected (19 Students)		Actual (23 Students)		Budget Deficit
Line Item	Budgeted	# of Students	Costs	
Tuition CT Districts	\$925,490	Tuition CT Districts	\$1,265,549	-\$340,059
Tuition Not Public	\$613,566	Tuition Not Public	\$518,114	\$95,452
Transport Sp Ed - Out of Town	\$526,541	Transport Sp Ed - Out of Town	\$619,387	-\$92,846
Total Budgeted Costs	\$2,065,597	Total Budgeted Costs	\$2,403,050	-\$337,453

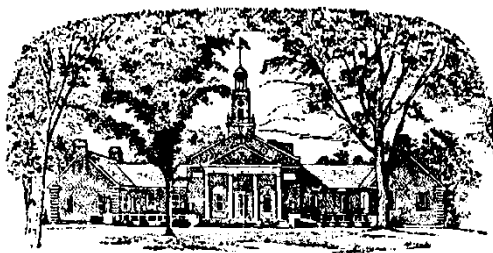
We are working within our budget to attempt to mitigate the Budget Deficit, but with other possible student out-of-district placements this budget year, and the overall trending of other budget line items, we do not anticipate being able to cover this deficit within the allocated 2023-2024 budget.

Therefore, the Board of Education is requesting that the Town Council approve funding from the Non-lapsing account set aside for Special Education or Unexpected Capital Overruns to cover the budget deficit in Special Services. **PENDING BOE Motion Approved 1-2-23**

Item # 7

SUGGESTED MOTION

Pursuant to Chapter 194 of the Codified Ordinances, the Town Council hereby provides an exemption to 194-4A and 194-5A to Placemakers to allow alcohol at Town Hall on February 9, 2024.



Town of Clinton
54 East Main Street
Clinton, Connecticut 06413

TOWN COUNCIL & TOWN MANAGER
2024 BUDGET CALENDAR
SPECIAL MEETING SCHEDULE
FY 2024-2025

Tuesday, February 6th at 6:00 PM
Town Hall Rose Room

Town Council Special Meeting
Town Manager along with the Superintendent of Schools will present their proposed budget to the Town Council outlining the budget drivers.

February 13th, 15nd and 20th at 6:00 pm
Town Hall Rose Room

Budget Workshops - Town Manager will review Individual town budgets & Superintendent of School will review the Board of Education Budget

Tuesday, March 12th at 7:00 pm
Town Hall Rose Room

Town Council Special Meeting to finalize the budget and and send to public hearing

Tuesday, April 9th at 6:00 PM
Town Hall Green Room

Town Council Budget Public Hearing

Tuesday, April 9th
Town Hall Green Room

Town Council Special Meeting immediately following the public hearing to finalize the budget

Wednesday, May 8th 6:00 AM – 8:00 PM
Town Hall Green Room

Annual Budget Meeting

TOWN MANAGER'S REPORT

TO: Honorable Town Council Members

FROM: Karl F. Kilduff, Town Manager

DATE: January 3, 2024

Please find my report concerning various items of interest to the Town Council and community.

1. Council Business:

- Budget – As reported earlier, the budget development process is in motion. I will be reviewing department requests this month. The Town Manager's Proposed Budget should be presented to the Council in early-February.
- Town Manager Transition – I will prepare an Exit Memo identifying where different projects in my responsibility are and the individual that will carry the work forward after my last day. The point of this memo is to help the Council understand what is in process as well as a tool for the next Manager. The memo will be an on-going piece of work into February.

2. Connecticut Conference of Municipalities

CCM's Legislative Committee will meet again in early January.

3. River COG Meeting

The Council of Governments will meet again toward the end of January.

4. Miscellaneous:

- Recreation ARPA Projects – Just as an update, the bid opening for the bleacher project at the Peters Complex will be mid-month. Bids were opened and awarded for the turf replacement at IRRC. We are still waiting for bid documents for work at the beach for the bath house and bid specification for Pickleball.
- Library RFP – Proposals for the interior design study at the Library will also be due mid-month. I would imagine that the request for funding for shared study cost with the Library would be an agenda item for the first meeting in February.