

Town of Clinton  
54 East Main Street  
Clinton, Connecticut 06413

**Town Council Regular Meeting Minutes  
Wednesday, February 07, 2024  
Town Hall Green Room**

In Attendance: Chairman Carrie Allen, Brian Roccapriore, Hank Teskey, Chris Aniskovich (left the meeting at 8:45 AM), Dennis Donovan, Michael Shove and Chris Passante  
Also participated: Karl Kilduff, Town Manager

C. Allen called the meeting to order at 8:00 AM. Dennis Donovan led the council in the pledge of allegiance.

**VISITORS**

Wayne Buchanan spoke in support of Lawrence Pilcher's appointment request to Zoning Board of Appeals Alternate Seat. The motion was unanimously approved.

**APPROVAL OF MINUTES – JANUARY 17, 2024**

C. Aniskovich made a motion, seconded by B. Roccapriore to approve the minutes from January 17, 2024. The motion was unanimously approved.

**APPOINTMENTS/REAPPOINTMENTS**

C. Aniskovich made a motion, seconded by Dennis Donovan to appoint Lawrence Pilcher (R) to the Zoning Board of Appeals alternate seat for a term until November 2025. The motion was unanimously approved.

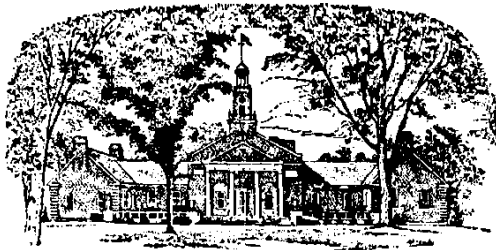
C. Aniskovich made a motion, seconded by B. Roccapriore to appoint Elif Ahmad to the Sustainability Committee for a term until June 30, 2024. The motion was unanimously approved.

C. Passante volunteered to serve as the Town Council representative to the Police Pension Committee. C. Aniskovich made a motion, seconded by B. Roccapriore to appoint Chris Passante as the Town Council representative to the Police Pension Committee. The motion was unanimously approved.

The council is looking for a resident to represent Clinton on the RiverCOG Regional Agriculture Council. This was tabled until the next meeting.

**PRESENTATION OF THE AUDIT FRO PKF O'CONNOR DAVIES & ACCEPTANCE OF THE AUDIT**

Katherine Patnaude with PKF O'Connor Davies provided a summary of the Town of Clinton Audit for the year ending June 30, 2023. C. Aniskovich made a motion, seconded by H. Teskey to accept the Financial Audit for the year ending June 30, 2023. The motion was unanimously approved.



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#### **CLINTON LAND CONSERVATION TRUST EXEMPTION REQUEST TO ORDINANCE 194-4A AND 194-5A**

The Clinton Land Conservation Trust is having a film festival on May 4<sup>th</sup> in the Town Hall Auditorium. They will start the evening with a reception in the Green Room. They would like permission to serve beer and wine at the event. B. Roccapriore made a motion, seconded C. Aniskovich pursuant to Chapter 194 of the Codified Ordinances, the Town Council hereby provides an exemption to 194-4A and 194-5A to the Clinton Land Conservation Trust to allow alcohol at Town Hall on May 4, 2024. The motion was unanimously approved.

#### **SUSTAINABILITY COMMITTEE REVISED CHARGE**

The Sustainability Committee is proposing a new charge now that they have gotten through the certification process. Susan Connell with the Sustainability Committee was in attendance for the meeting. C. Passante made a motion, seconded by C. Aniskovich to approve the Sustainability Committee Revised Charge for 2024. The motion was unanimously approved.

#### **ACCESS AND DUE DILIGENCE AGREEMENT FOR PIERSON SCHOOL**

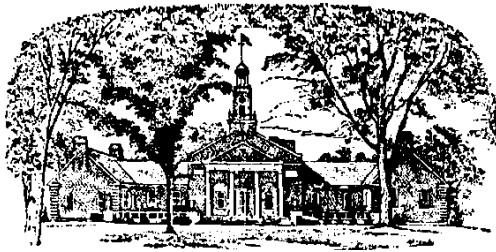
The council will need to grant permission to Xenolith Partners to allow them to access the Pierson School so they can do their due diligence for the reuse of the building. The recommendation is to grant them 120 days which should allow them enough time to do their evaluations for the next step in the development process. C. Aniskovich made a motion, seconded by D. Donovan that the Town Council hereby authorizes and directs the Town Manager to execute an Access and Due Diligence Agreement, as approved by the Town Attorney, to allow Xenolith Partners CT, LLC and its agents to enter the Pierson School property to complete further due diligence. The motion was unanimously approved.

#### **SOUTH CENTRAL CT MUTUAL POLICE ASSISTANCE COMPACT**

The council received a draft version of the South Central CT Mutual Police Assistance Compact for review. C. Passante made a motion, seconded by C. Allen that the Town Council hereby authorized and directs the Town Manager to sign the updated South Central Connecticut Mutual Police Compact Agreement. The motion was unanimously approved.

#### **DOWNTOWN IMPROVEMENT SUBCOMMITTEE REPORT**

The Downtown Subcommittee met with the Town Planner to discuss vision implementation. The priorities of the subcommittee are focusing on signage, blight, beautification and regulation changes. H. Teskey made a motion, seconded by C. Passante that the Town Council takes steps to review the regulatory mechanisms to address the current and future built environment downtown. These things include a review of the Blight Ordinance by the Town Council and a conversation with the Planning and Zoning Commission about Zoning Regulations and Design Guidelines for Downtown. The Town Council requests that the Town Manager assign staff to work on these issues. The motion was unanimously approved.



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### **THE MORGAN SCHOOL YEARBOOK PROGRAM AD, PROJECT GRADUATION REQUEST AND THE MORGAN SCHOOL MUSICAL PROGRAM AD**

Last year the council approved a contribution of \$1,500 for Morgan Project Graduation. The council always takes out a full page ad for The Morgan School Yearbook and The Morgan School Musical Theatre Program Book. C. Passante made a motion, seconded by H. Teskey that the Town Council hereby agreed to provide support to the Morgan School Yearbook, Project Graduation and The Morgan School Musical Program as presented. The motion was unanimously approved.

### **CHAIRMAN'S REPORT**

This was Karl Kilduff's last regular Town Council meeting. C. Allen thanked him for all the work that he's done for Clinton. C. Aniskovich discussed the Town Manager role verses the role of the First Selectman. K. Kilduff was the town's first Town Manager. He will be greatly missed.

### **TOWN MANAGER'S REPORT**

K. Kilduff gave a verbal report to the council.

- The Town Dock and Town Concession Stand is out to bid.
- WPCC is looking to have a conversation with the Town Council in April regarding waste water treatment.
- The town received 6 proposals for the Library Architectural Design and Consulting Services. K. Kilduff and M. Breen have selected to move forward with 2 of the proposals. M. Breen will come back to the council with recommendations. The cost will be split between the library and the town.
- Landfill Capping Update - Phase 2 is close to completion. Waiting on DEEP to issue their approval.
- RiverCOG Update
- Clinton Land Conservation Trust is looking to apply for a grant with the state. They will need a letter of support from the town. The council authorized the Town Manager to submit a letter on behalf of the town.

### **COUNCIL DISCUSSION**

D. Donovan discussed ARPA funds and reallocation. ARPA funds need to be obligated by the end of the year which means contracts need to be signed. D. Donovan recognized K. Kilduff for everything he did above and beyond to help the town.

### **TOWN COUNCIL COMMITTEE LIAISON REPORTS**

Council members reported on the following boards and commissions.

- B. Roccapiore reported on ZBA
- C. Passante reported on Park & Recreation Commission
- H. Teskey reported on EDC



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**EXECUTIVE SESSION –PERSONNEL, PURSUANT TO CGS 1-200 (6) (A)**

B. Roccapriore made a motion, seconded by C. Passante to go into executive session at 8:48 AM and invite K. Kilduff and M. Schettino. The motion was unanimously approved. The council came out of executive session at 9:47 AM.

C. Passante made a motion, seconded by D. Donovan to approve the ratification of the Police Contract. The motion was unanimously approved.

**ADJOURN**

C. Passante made a motion, seconded by M. Shove and unanimously adjourned the meeting 9:50 AM.

Respectfully submitted,

Mary Schettino  
Executive Assistant  
Town Manager

## **Proposed Sustainability Committee Charge 2024**

**WHEREAS**, The Town of Clinton received Sustainable CT Bronze Level Certification in 2023 ; and

**WHEREAS**, The Town Council of the Town of Clinton wishes to maintain Bronze or higher certification from Sustainable CT in the future; and

**WHEREAS**, The Town Council recognizes achieving Sustainable CT certification is a starting point, and that principles of sustainability can be integrated into a broad range of Town and community efforts; and

**NOW THEREFORE**, be it resolved that the Town Council of the Town of Clinton affirms that the Sustainability Committee will continue to act in an advisory capacity to the Town Council on matters related to sustainability.

**PURPOSE:** The Sustainability Committee shall advise and recommend to the Town Council sustainability principles to be adopted and the initiatives that will further the Town's approved sustainability goals. The Committee shall have a goal of maintaining the Town of Clinton's certification in the Sustainable CT Program.

### **Charges and Responsibilities**

- Coordinate activities related to maintaining the Town of Clinton's certification in the Sustainable CT program and serve as the Town's Sustainability Team.
- Recommend goals, strategies, policies, and actions to improve sustainable municipal operations to the Clinton Town Council.
- Develop an annual work plan to be approved by the Clinton Town Council that details strategies and actions the Committee will take to advance sustainability goals in the areas of inclusivity and equity, economic vitality and resilience, stewardship of natural resources, vibrant and creative cultural ecosystems, dynamic and resilient planning, clean and diverse transportation, clean and efficient energy systems, inclusive community engagement and education, materials management, health and wellness, affordable housing opportunities, and homelessness prevention.
- Make recommendations to, and when appropriate support sustainability initiatives of other committees, commissions, and community organizations working to advance sustainability goals.
- Provide reports to the Town Council every six (6) months.